

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, APRIL 18, 2022
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of April 11, 2022.
- D. Old Business: Discussion, Consideration and/or Action regarding the following:**
- 1. Bid #FG-2029** – Construction of a new south entrance gate to the Cleveland County Fairgrounds.
 - 2. Bid #HWY-2030** – One-Year (1) Non-encumbered contract for highway and bridge materials for the County Commissioners. The bid term will be from May 5, 2022 and ending May 4, 2023.
- E. Items of Business:** Discussion, Consideration and/or Action regarding the following:
- 1. Authorize** and approve the incurring of indebtedness by the Trustees of the Cleveland County Public Facilities Authority (herein the “Authority”) to be accomplished by the issuance of lease revenue bonds, bonds, notes or other evidences of indebtedness in one or more series on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Two Million Dollars (\$2,000,000) (the “Supplemental Bonds”) to provide supplemental funds in addition to the Five Million, Five Hundred Thousand Dollars (\$5,500,000) (the “Bonds”) approved by the Authority at its March 28, 2022 meeting for the financing to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites related to Technology Center School District No. 17 Cleveland County, Oklahoma (“Moore-Norman Technology Center” or the “District”); establish a reserve fund, if any, capitalize interest and pay costs of issuance; approving and ratifying and affirming all other actions taken by the Trustees of the Authority on March 28, 2022, and April 18, 2022, with respect to the Bonds and Supplement Bonds.
- The following items, E2– E20 are Consent Items and are routine in nature.
- 2. Approve** renewal contract between Cleveland County Assessor and Total Assessment Solutions Corporation effective July 1, 2022 through June 30, 2023 in the amount of \$25,500.00.

3. **Approve** the March 2022 Monthly Reports of the following Officers:
 - a. Bryant Rains, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Douglas Warr, County Assessor
 - e. Marilyn Williams, Court Clerk
 - f. Chris Amason, County Sheriff
 - g. Jackie Kanak, Health Department
4. **Approve** to award the low quote from RedLand Sheet Metal for installation of 14-gauge stainless steel tops in the amount of \$16,129.00 at Detention Center, per Title 61, Sec. 102 & 103.
5. **Approve** standard service contract between Cleveland County Clerk and Business Imaging Systems, Inc. for a Uscan Microfilm Scanner, S/N 0844168 from July 1, 2022 through June 30, 2023 in the amount of \$1,386.56.
6. **Approve** standard service contract between Cleveland County Clerk and ARC to renew the maintenance of an OCE PlotWave 300, S/N 330103619 effective July 1, 2022 through June 30, 2023. The monthly rate is \$213.00, through 1,000 square feet included with an overage charge of \$0.1155 per sq. ft. Lease covers parts, labor, travel bond paper and toner.
7. **Approve** standard service contract between Cleveland County Clerk and Personal Legend LLC (Adriana Luna) for Munis Project Management Assistance for FY 2022-2023 in the amount of \$225.00 per hour.
8. **Approve** standard service contract between Cleveland County Clerk and Underground Vaults & Storage effective July 1, 2022 through June 30, 2023. Lease agreement included economy archives hard copy/xrays 138 c/f @ \$3.24 per c/f per year and environmentally controlled vault storage for electronic media/micrographics 24 c/f @\$39.00 per c/f per year.
9. **Approve** standard service contract between Cleveland County Clerk and Square9 Softworks for Square9 Software Assurance and SmartSearch 3 User from July 1, 2022 through June 30, 2023 for \$1,379.02.
10. **Approve** standard service contract between Cleveland County Clerk and Standley Systems LLC for copier maintenance of (2) Savin 6055 copiers at \$0.0105 per B/W copy, (3) Savin-Ricoh C3004 EX Copiers at \$0.0105 per B/W copy and \$0.0525 per color copy, (1) HP H402 printer at \$0.0105 per B/W copy effective July 1, 2022 through June 30, 2023.
11. **Approve** standard service contract between Cleveland County Clerk and Standley Systems LLC for copier maintenance of (1) Savin IM C4500. Copies are at a rate of \$0.008 per B/W copy and \$0.05 per color copy effective July 1, 2022 through June 30, 2023.

- 12. Approve** sale of the following Cleveland County properties obtained via Tax Resale:
- | | | |
|---|-----------------------|---------|
| Account #142020 | Forgotten Parcels LLC | \$25.00 |
| Colonial Estates 15 – PUD Common Area A | | |
| Account #34845 | Forgotten Parcels LLC | \$25.00 |
| Heritage Place II Sec 2 Common Areas Drainage and Ped Walkway BK8 | | |
| Account #36280 | Forgotten Parcels LLC | \$25.00 |
| Ideal Business Park Common Area A | | |
- 13. Approve** contract between Cleveland County Health Department and Gwenn Agipal dbaYoga Lotus to provide Yoga classes at The Well. The Health Department will pay \$30.00 per yoga class. The contract is to be effective April 18, 2022 through June 30, 2022.
- 14. Approve** contract between Cleveland County Health Department and Rachel Conti to provide coordination of services between the NorthHaven Day School and the Early Foundation Replication Project. The Health Department will pay \$11.00 per hour for coordination services and \$0.585 per mile as per the State Travel Reimbursement Act not to exceed \$2,410.60. The contract is to be effective April 18, 2022 through June 30, 2022.
- 15. Approve** CED #5 Fund Project Application for Cleveland County District #3 in the amount of \$13,000.00.
- 16. Approve** Agreement between Cleveland County and REES Associates, Inc. to provide Design Services for a Cleveland County Multi-Purpose Outdoor Community Space in the amount of \$55,000.00.
- 17. Approve** payment of invoice #485610 dated April 13, 2022 in the amount of \$363.80 to Pierce Couch Hendrickson.
- 18. Approve** agreement between Cleveland County Information Technology and Standley Systems LLC for copier maintenance of (1) Savin IM C4500 copier. Copies are at a rate of \$0.008 per B/W copy and \$0.045 per color copy effective July 1, 2022 through June 30, 2023.
- 19. Review, Audit, and Approve or Disallow** Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 20. Review, Audit, and Approve or Disallow** claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

END OF CONSENT DOCKET.

F. New Business:

As per 25 O.S. § 311 (A) (10) – “New Business” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

G. Commissioner’s Discussions regarding County Business.

H. Public Comment:

(Comments from public will be allowed on any item listed in the agenda. Public comment is on a first come/first serve basis and is limited to two (2) minutes per person and a total of ten (10) minutes. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about).

I. Adjourn

Filed and Recorded in the County Clerk’s Office this 14th day of April, 2022 at
9:45 a.m.

Linda Atkins, Deputy
Cleveland County Clerk/Deputy

