

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, MAY 3, 2021
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

This Regular meeting will be conducted in accordance with 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting will take place in the Board of County Commissioners Meeting Room and through teleconference. In order to accommodate the public who are observing social distancing please dial (312)626-6799, the meeting ID is 819 3656 3693 or at <https://us02web.zoom.us/j/81936563693?pwd=bVVTN3ZiTnZxdVBRZWN4STEvEER1dz09> for video. Public comment is still available, in order to sign up, please call ahead to (405)366-0200 to be added to the list.

This meeting may include teleconferencing by the following:

Darry Stacy
Rod Cleveland
Harold Haralson

Attendance by Public Body Members may be altered only in such way as described in 25 O.S §306 (C) (3).

- A. Meeting called to order.
- B. Quorum call.
- C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of April 26, 2021.
- D. Old Business: Discussion, Consideration and/or Action regarding the following:
 - 1. Bid #SHE-1987 - One year (1) Non-Encumbered contract for Gun Accessories for the Sheriff's Department.
- E. Bid Openings – Accept, Award and/or Reject the following: (State Law requires bids to be opened in a public meeting of the Board of County Commissioners.)
 - 1. Bid #HWY-1988 – Non-encumbered contract for decomposed granite gravel for the County Commissioners. The bid term will be from bid award date through May 4, 2022.
- F. Items of Business: Discussion, Consideration and/or Action regarding the following:
 - 1. COVID-19 Updates and Operations within Cleveland County.

The following items, F2 – F18 are Consent Items and are routine in nature.

2. **Approve** Lease Agreement for Cleveland County Clerk and Underground Vaults & Storage from July 1, 2021 through June 30, 2022. Lease Agreement includes economy archives hard copy/xrays at \$3.12/cu.ft per year & environmentally controlled vault storage for electronic media/micrographics at \$37.50/cu.ft. per year.
3. **Approve** Standard Service Contract between Cleveland County Clerk and ARC to renew the maintenance of OCE Plot Wave 300, S/N 330103619 for the period of July 1, 2021 through June 30, 2022. The monthly rate is \$194.00 with 1,000 feet included with an overage charge of \$0.1090 per sq. ft. Lease covers parts, labor, travel, bond paper and toner.
4. **Approve** Standard Service Contract between Cleveland County Clerk and R.K. Black, Inc. for Source Tech 9620 Printer of \$118.50 base rate per quarter & includes 4,500 prints, per quarter with overage of \$0.026. Parts, labor, toner & internal consumables.
5. **Approve** the Renewal Contract between Cleveland County and Personal Legend LLC (Adriana Luna) for Munis Project Management Assistance for July 1, 2021 through June 30, 2022, FY 2021/2022. All terms and conditions will remain the same.
6. **Approve** Standard Service Contract between Automated Merchant System, Inc. and the Cleveland County Clerk for Merchant Processing of debit/credit cards for FY 2021/2022. All terms and conditions will remain the same.
7. **Approve** Standard Service Contract between Cleveland County Clerk's Office and Ben Loring Law to provide professional services as needed per Title 19 Section 271. All terms and conditions remain the same.
8. **Approve** Standard Servicer Contract between Cleveland County Clerk's Office and Business Imaging Systems, Inc. for hardware maintenance of UScan Microfilm Scanner, S/N 0844168 for new FY 2021/2022 effective July 1, 2021 through June 30, 2022, in the amount of \$1,386.56.
9. **Declaration of Surplus** of the following item from Cleveland County District #1.
 - a. 2003 D6R Dozer – D323-13
10. **Declaration of Surplus** and Disposal of the following item from Cleveland County District #1. This item was junked.
 - a. Apple iPad – D611-93
11. **Approve** agreement between Moore Public Schools and Cleveland County Sheriff's Office for the provision of school law enforcement services for the

Independent School District No. 1-2 effective July 1, 2021 through June 30, 2022.

12. **Approve** quote for service from Smiths Detection for service and maintenance on HS 6040 S/Ns 76509 & 63279 in the amount of \$8,514.00 effective July 1, 2021 through June 30, 2022.
13. **Approve** Contract Renewal between Cleveland County Treasurer and Underground Vaults & Storage, Inc. for storage of important records and documents in the amount of \$588.00 effective July 1, 2021 through June 30, 2022.
14. **Declaration of Surplus** and Resolution to Dispose of the following item from Cleveland County District #1. This item was totaled.
 - a. 2000 V-T Freightliner – D302-247
15. **Approve** Subgrant Agreement between the Absentee Shawnee Tribe of Oklahoma and Cleveland County Sherriff’s Office effective May 3, 2021 through December 31, 2021 in the amount of \$45,000.00 for purchase of one (1) Response Team Vehicle.
16. **Change** Purchase Cardholder Marilyn Williams limit up to \$4,500.
17. **Review**, Audit, and Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
18. **Review**, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

END OF CONSENT DOCKET.

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business.

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda. Public comment is on a first come/first serve basis and is limited to two (2) minutes per person and a total of ten (10) minutes. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about).

J. Executive Session for the purpose of Discussing the following: Pursuant to 25 O.S. 307 B.1 Discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of Laura Smith.

K. Action regarding Executive Session on the following: Pursuant to 25 O.S. 307 B.1 Discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of Laura Smith.

L. Adjourn

Filed and Recorded in the County Clerk's Office this 30th day of April, 2021 at
9:02 AM.

Sandra Atkins, Deputy
Cleveland County Clerk/Deputy

