



**CLEVELAND COUNTY EMPLOYEE BENEFITS COMMITTEE  
MINUTES  
THURSDAY, MARCH 4, 2021**

**This Regular meeting will be conducted in accordance with 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting took place in the Board of County Commissioners Meeting Room and through teleconference. The public who are observing social distancing dialed (312)626-6799, and used the meeting ID is 895 2328 9909, Passcode: 446453 or: <https://us02web.zoom.us/j/89523289909> for video. Public comment was available by please calling ahead to (405)366-0200 to be added to the list.**

The regularly scheduled meeting of the Cleveland County Employee Benefits Committee was called to order at 9:00 a.m. this 4th day of March 2021, in conference room 200 of the Cleveland County Office Building, 201 South Jones, Norman, OK, by Chairman Jim Reynolds. Linda Atkins, Deputy County Clerk/Secretary, called roll and those present were:

Jim Reynolds, Chairman  
Rod Cleveland, Vice-Chairman  
Sheriff Chris Amason, Member  
Linda Atkins, Deputy County Clerk/Secretary, represented Tammy Belinson

**Others present were:** Assistant District Attorney Kristina Bell, Lisa Ward, Carson Howlett, Alison Vinson, Billijo Ragland, Michelle Newburg, Denise Ellison, Melinda Duke, Brian Wint and John Roberts (Zoom Meeting).

**A. Items of Business:**

1. After the reading of the minutes of the Regular Meeting of February 4, 2021, and there being no additions or corrections, Rod Cleveland moved, seconded by Chris Amason, to **approve** the minutes as read.  
The vote was: Jim Reynolds, yes; Rod Cleveland, yes; Chris Amason, yes; Linda Atkins, yes.  
Motion carried.
2. Alison Vinson presented the Classen Urgent Care and numbers for January and February as follows:

<b>Total Number of Encounters</b>	<b>258</b>
<b>January (01/01/21 - 01/31/21)</b>	
Classen Family Medicine, Norman	45
Classen Urgent Care, Norman	145
Classen Family Medicine, Shawnee	0
Classen Urgent Care, Moore	68
Number of Drug Screens Performed	4

<b>Covid Breakdown</b>	
Non Covid Encounters	182
COVID Encounters	76
Over all Encounters	258

<b>Total Number of Encounters</b>	<b>188</b>
<b>February (02/01/21 - 02/28/21)</b>	
Classen Family Medicine, Norman	27
Classen Urgent Care, Norman	107
Classen Family Medicine, Shawnee	0
Classen Urgent Care, Moore	54
Number of Drug Screens Performed	4

<b>Covid Breakdown</b>	
Non Covid Encounters	171
COVID Encounters	17
Over all Encounters	188

- Chairman Reynolds said that **Robert Swain was not invited to the meeting to present about American Fidelity and asked if anyone had discussion concerning the last meeting.**

Rod Cleveland said that he wanted to know if the Purchase Order was processed.

Deputy County Clerk Lisa Ward said that is why she was here today to discuss the H.S.A. She said that there may be a misunderstanding with American Fidelity. She talked with Christy Cook yesterday and it is her understanding that the County is to pay that balance to American Fidelity and it will be paid on the March 26 payroll, not March 12, which will give enough time to get the figures right.

Commissioner Cleveland said she should give American Fidelity a report as to who gets what.

Lisa Ward said that she is providing Christy Cook with a report as to “whom” and “how much” on each payroll.

Commissioner Cleveland said, “All right.”

Lisa Ward said that she knew no other way to do it and sought counsel on the 90-day waiting period. She said there appears to be a lack of communication between American Fidelity and Payroll when it comes to the enrollment of new hires and having the paperwork given to the Payroll Department.

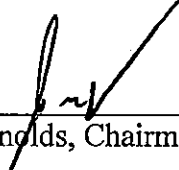
Commissioner Cleveland said that he will follow-up with Robert Swain on that situation.

- There was no **discussion, consideration, and/or action** on presentation from Hussein Torbati concerning Classen Urgent Care.


- 5. **During discussion, consideration, and/or action** concerning the County counselor, Commissioner Cleveland said that he knows several female counselors and some on a higher level of education that may be willing to offer their services. In addition to having a female counselor, some have suggested having a life coach counselor. There are a lot of possibilities out there and Commissioner Cleveland volunteered to follow-up on this item for discussion at the next meeting.
  
- C. No new business to present at this time.
  
- D. No **Employee Benefits Business** discussed at this time by the Committee Members other than Commissioner Cleveland stating that they should have discussion on the budget and benefits at the next the Committee meeting.
  
- E. No comments from the **Public** were made.
  
- F. There being no further business to come before the Board, Rod Cleveland moved, seconded by Chris Amason, to **adjourn** the meeting at 9:12 A.M.  
The vote was: Jim Reynolds, yes; Rod Cleveland, yes; Linda Atkins, yes.  
Motion carried.

(Clerk's Note: Agenda was posted on March 2, 2021 at 3:00 P.M.)

**EMPLOYEE BENEFITS COMMITTEE MEETING OF  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Jim Reynolds, Chairman

ATTEST:

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk

