



BOARD OF COUNTY COMMISSIONERS

MINUTES

MONDAY, MARCH 28, 2022

Commissioner Rod Cleveland led in Prayer and the Pledge of Allegiance to the Flag.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 28th day of March 2022, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman
Harold Haralson, Vice-Chairman
Rod Cleveland, Member
Linda Atkins, Secretary

Others present were: County Clerk Tammy Belinson, Assistant District Attorney Kristina Bell, Assistant District Attorney Keaton Haney, Assistant District Attorney Jim Robertson, John Roberts, Brady Neal, Brian Amend, Kate Cooper, Asa Gower, Miquel Meave, Tracy Mamone, Alison Vinson, Bryan Jenkins, Mendi Brandon, Sheriff Chris Amason, Undersheriff Marcus Williams, Lisa Ward, Marshall Britton, Duke Senter, Shawn Musgraves, Lisa Painter, George Mauldin, Leann Clements, Melinda Duke, Pam Howlett, Melody Bays, Joy Hampton, Attorney David Floyd, Attorney Lindsey Bailey, and Melissa Nies.

After the reading of the minutes of the **Regular Meeting** of March 21, 2022, and there being no additions or corrections, Rod Cleveland moved that the minutes be **approved**. Harold Haralson seconded the motion.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Openings:

1. Melinda Duke publicly opened and named each bidder. Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following bids for **Bid #FG-2029** – Construction of a new south entrance gate to the Cleveland County Fairgrounds.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY
List of Individual Bidders

	Cook's Fence & Iron Co., Inc.	Diversified Constructio n of OK	Insignia Signs Inc.	W.L. McNatt & Co.	
BID: #FG-2029					
DEPT: Fairgrounds					
3/28/2022	1	2	3	4	
<u>List of Individual Items</u>					Awa rded To: Tabl ed on 3- 28- 22
Construction of a new south entrance gate to the Cleveland County Fairgrounds					
Attend Mandatory Prebid:	YES	YES	YES	YES	
Warranty:	1 year material/labor /entry gates and wings; 20 year with ameristar fence-Option #1 pricing only	1 year	3 years LEDS + Power supplies; 5 years parts & labor; datarohics Board;6 yrs workmanship excluding LED	1 year	
Approximate Start Date:	May/June	4/18/2022	20-24 weeks leadtime from order	May 1, 2022	
Approximate End Date:	5 days to install	9/16/2022		September 1, 2022	

Material Cost:	\$9,800.00	\$87,130.00		\$90,000.00
				0
		\$128,896.00		
Labor Cost:	\$3,000.00			\$220,000.00
				00
TOTAL BID PRICE:	\$17,680.00 - South Entry Gates and Wings Only	\$325,000.00		\$310,000.00
				00
		per Asa the difference is other expenses (\$108,974.00)		Three Hundred Ten Thousand 00/100

OPTIONS:

**Option #1-
Concrete
Screen
Wall/Metal
Fencing**

(not screen
wall)

Bid Price \$:	\$10,150.00	\$48,173.21	N/A	\$27,000.00
				0

6'H Ameristar
Fence & Gates
East Side of
Building -
Proposal
Attached

Twenty-
Seven
Thousand
00/100

**Option #2 -
Parking Lot and
Curbing:**

Bid Price \$:		\$201,070.17	N/A	\$134,345.00
				00

one
hundred
thirty-four
thousand
three
hundred
forty five

Breakdown:

Cost for Paving \$:		\$167,320.17		\$120,345.00
				00

Cost of Curb Work \$:		\$33,750.00		\$14,000.00 0
Option #3- Fairgrounds Signage:				
Bid Price \$:		\$90,500.00	\$53,791.75 excluding masonry & footings for masonry	No Bid
Optional:				
Digital Sign \$:		\$50,100.00	\$30,000.00 include above	N/A
Make:		Metro Sign	Datrohics	N/A
Model:			G56-60x15-15.85mm-2V	N/A
Warranty:		5 years	5 yrs parts; 5 yrs labor by Insignia Signs Inc.	N/A
Exceptions:				
Contact:	David Treadwell	Asa Gower or Brad Latham	Christel VanTuyle	Jason Masterson
Title:	Commercial Project Manager	Project Coordinator	President	Vice-President
Address:	3725 S Meridian Ave. Oklahoma City, OK 73119	6288 Boucher Drive Edmond, OK 73034	PO Box 6323 Moore, OK 73153	2000 E Britton Road OKC, OK 73131
Phone:	405-681-2301	405-340-3164	405-740-3788 cell 405-631-5522 office	405-232-7245
Fax:	405-681-2336	405-348-7070	405-631-5527	405-232-7259
Email:	d.treadwell@cooks_fence.com	asag@diversifiedok.com	christel@insigniasigns.com	jason@wlmcnatt.com
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES

- Melinda Duke publicly opened and named each bidder. Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid

and make recommendations to the Board of County Commissioners on the following bids for **Bid #SHE-2031** – The purchase and delivery of one (1) or more 2022 Tahoe SUV for the Sheriff's Department.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

Carter Chevrolet

BID: #SHE-2031
DEPT: Commissioner's
DATE OPENED: 3-28-22

List of Individual Items
The purchase of one (1) or more,
2022 Tahoe SUV
for the Sheriff Department.
SUV MODEL #1 -

Awarded To:
Tabled on 3-
28-22

Make: Chevrolet
Model: Tahoe
Year: 2022
Mileage: 242
Color: Black
Warranty: Bumper to Bumper 3 years/36,000
miles Drive Train 5 years/100,000
miles
Delivery Date: Tahoe is currently at the
dealership
Bid Price: \$48,600.00
Exceptions: Third row deleted
Name: Crystal Farrow
Title: Fleet Sales
Address: 214 West Oklahoma Okarche, OK
73762
Phone: 405-263-1132
Fax: 405-263-4561
NON-COLLUSION AFFIDAVIT: YES
PA-102(1982)

B. Items of Business:

1. Harold Haralson moved, seconded by Rod Cleveland, to **approve** letter of support to the US Senate for the passage of Honoring our PACT Act of 2021 (H.R.3967) to include the Commitment to Veteran Support and Outreach (CVSO) Act (H.R. 4601/S.2405 to provide critical new resources to county veterans service officers (CVSOs).
The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.
Commissioner Haralson discussed that this is an item that they discussed at

the NACo Veterans Committee meeting in February. He explained that Cleveland County has a prime example of a County Veteran Service Officer in Charlie Neely. There are a lot of counties that don't have a Veteran Services Officer. Commissioner Haralson shared a story of a veteran that had tried for years and years to get his benefits from the VA and was unable to do so. The Veteran Services Officer went back and reviewed his chart and was able to get the man some benefits, he was able to get into a house for the first time, and he was qualified to receive health services. Haralson thanked the Board for lending their support to this, because it is so important to a lot of veterans across the country.

Commissioner Cleveland said that the letter is well written with lots of good information and he is sure that Senator James Inhofe will be impressed with it.

2. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the incurring of indebtedness by the Trustees of the Cleveland County Educational Facilities Authority to be accomplished by the issuance of lease revenue bonds, bonds, notes or other evidences of indebtedness in one or more series on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Three Million, Three Hundred Thousand Dollars (\$3,300,000) to provide funds to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites related to Elementary School District No. 16 Cleveland County, Oklahoma (“Robin Hill Public Schools” or the “District”); establish a reserve fund, if any, capitalize interest and pay costs of issuance and all matters related thereto, including but not limited to the waiver of competitive bidding thereof; and declaring an emergency.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

3. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the incurring of indebtedness by the Trustees of the Cleveland County Public Facilities Authority to be accomplished by the issuance of lease revenue bonds, bonds, notes or other evidences of indebtedness in one or more series on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Five Million, Five Hundred Thousand Dollars (\$5,500,000) to provide funds to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites related to School District No. 17 Cleveland County, Oklahoma (“Moore-Norman Technology Center” or the “District”); establish a reserve fund, if any, capitalize interest and pay costs of issuance and all matters related thereto, including but not limited to the waiver of competitive bidding thereof; and declaring an emergency.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

Chairman Darry Stacy said that the following item numbers, 04 through 24 are **Consent Items** and are routine in nature: Rod Cleveland moved, seconded by Harold Haralson, to **approve** the consent items with the exception of Item No. 6 which will be voted on separately.

4. **Resolution** of the Cleveland County CIRB 5-Year Allocation Plan for the FY2023 – FY2028.
5. **Accept** tort claim on Carolyn D. Pettit, deceased.
6. **(Clerk’s Note: This item was moved to the end of the consent docket for separate action.)**
7. **Approve** contract between Garage Door Resources, LLC and Board of County Commissioners, on behalf of Cleveland County Sheriff’s Office for installation of door at Cleveland County Detention Center in the amount of \$18,400.00.
8. **Approve** the Equipment Inventory for the Cleveland County OSU dated March 2022 as the official list to be filed with the Cleveland County Clerk.
9. **Approve** the Equipment Inventory for the Cleveland County Fairgrounds/Fair Board dated March 2022 as the official list to be filed with the Cleveland County Clerk.
10. **Approve** the Equipment Inventory for the Cleveland County Commissioner’s Office dated March 2022 as the official list to be filed with the Cleveland County Clerk.
11. **Approve** the Equipment Inventory for the Cleveland County District #2 dated March 2022 as the official list to be filed with the Cleveland County Clerk.
12. **Approve** the Equipment Inventory for the Cleveland County Building Maintenance dated March 2022 as the official list to be filed with the Cleveland County Clerk.
13. **Approve** contract between LG Contracting & Building LLC and Board of County Commissioners on behalf of Cleveland County Sheriff’s Office for relocation/remodel of interview room and Peacock remodel located at 111 N. Peters Ave. in the amount of \$9,845.00 effective March 28, 2022 through May 31, 2022.
14. **Approve** Memorandum of Agreement between Board of County Commissioners and Norman Public Schools for the use of facilities/equipment located at the Cleveland County Fairgrounds as an Emergency Evacuation Site for students effective March 28, 2022.
15. **Approve** the following Cash Fund Appropriations:
 - a. American Rescue Plan \$ 5,751.44

b. Assessor Revolving	\$	52.25
c. County Clerk Lien Fee	\$	12,535.72
d. Co Bridge & Road Improvement	\$	50,835.83
e. Covid Aid and Relief Fund	\$	0.02
f. Cty Clerk Rec Mgmt/Presrv Fee	\$	40,149.01
g. DA Revolving Fund	\$	1,083.80
h. Drug Court Contrbtion/Donation	\$	1,276.56
i. Emergency Rent Asst Grant	\$	37.09
j. Emergency Rent Asst Grant 2	\$	425.83
k. Fairgrounds	\$	11,537.00
l. Health	\$	14,043.54
m. Highway Fund	\$	1,073,661.08
n. Jail Commissary	\$	24,118.66
o. Juvenile Drug Court Revolving Fund	\$	250.00
p. Sales Tax	\$	468,547.12
q. Sheriff Service Fees	\$	403,760.64
r. Treasurer Certification Fee	\$	5,345.00

16. **Approve** contract between Cleveland County Sheriff's Office and Clifford Power for generator maintenance at 2550 W. Franklin Road and 111 N. Peters Ave effective July 1, 2022 through June 30, 2023 in the amount of \$3,536.00 per year.
17. **Approve** amended Interlocal Agreement for the Cleveland County Wellness Square between the Cleveland County Health Department and the Board of County Commissioners through June 30, 2022.
18. **Approve** the Cleveland County Independent Contractor Agreement form for provision of farm market set-up and tear-down services and authorize the Farm Market Manager to execute such agreements.
19. **Approve** the Norman Farm Market Rules and Regulations for the 2022 market season.
20. **Approve** the Establishment of account/fund #133285-54000, 55000 under the Department of "The Well".
21. **Accept** Notice of Appointment of Rod Cleveland, Darry Stacy, and Harold Haralson as Requisitioning Officers on account/fund #133285-54000, 55000.
22. **Accept** Notice of Appointment of Katelyn Cooper as Receiving Officer on account/fund #133285-54000, 55000.
23. **Review**, Audit, and Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
24. **Review**, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report

will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET.

Rod Cleveland moved, seconded by Darry Stacy, to **table** for further review on the following: **Item No. 6. -Approve** payment to Rieger Law Group, PLLC for invoice #27696 dated January 18, 2022 in the amount of \$535.60 and invoice #27837 dated February 8, 2022 in the amount of \$140.08.

A brief discussion concerning the Invoice for legal fees was had before Chairman Stacy called for a vote to table until a later date.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.

C. No new business to present at this time.

- D.** During Commissioner's discussions about county business, Commissioner Cleveland said that he had a meeting with Melissa Houston to meet with the Dorian Jones Company. They want to open a satellite office and will be hiring a tech- support staff. The office will be in Cleveland County or Oklahoma.

Commissioner Haralson said that he had the opportunity to attend the ceremony of his uncle this past week at the Arlington National Cemetery. There are about thirty funerals per day that are performed with a caisson from the Army and the Air Force Band plays. It is quite a production if one is ever at Arlington to observe the procession and the changing of the guard; and especially the Tomb of the Unknown Soldier. It is a very moving experience.

Chairman Stacy thanked Commissioner Haralson for his military service and for the service of his uncle to his country.

E. No Comments from the Public were made during this meeting.

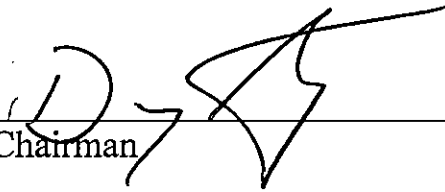
- F.** There being no further business to come before the Board for discussion, Rod Cleveland moved, seconded by Harold Haralson, that the meeting is **adjourned at 1:11 P.M.**

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

(Clerk's Note: The amended agenda was posted on the 25th day of March 2022 at 12:30 P.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

Darryl Stacy, Chairman



ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by:



Deputy County Clerk

