



## BOARD OF COUNTY COMMISSIONERS

### MINUTES

MONDAY, MAY 9, 2022

**John Roberts led in Prayer and the Pledge of Allegiance to the Flag.**

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 9<sup>th</sup> day of May 2022, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman  
Harold Haralson, Vice-Chairman  
Rod Cleveland, Member  
Linda Atkins, Secretary

**Others present were:** County Clerk Tammy Belinson, Assistant District Attorney Jim Robertson, Assistant District Attorney Kristina Bell, Assistant District Attorney Keaton Haney, Brady Neal, Rusty Sullivan, John Roberts, Alison Vinson, Bryan Jenkins, Sheriff Chris Amason, Undersheriff Marcus Williams, Mendy Wood, George Mauldin, Lisa Ward, Duke Senter, Courtney DeKalb Myers, Brian Wint, Lisa Painter, Leann Clements, Melinda Duke, Pam Howlett, Catie Byrd, Bryant Rains, Tracy Mamone, Jacob McHughes, Shawn Musgraves, Melissa Nies, Joy Hampton, and Laura Smith.

After the reading of the minutes of the **Regular Meeting of May 2, 2022**, and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**.

Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.

Motion carried.

#### **A. Bid Openings:**

1. Pam Howlett publicly opened and named each bidder. Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following bids for **Bid #HWY-2032** – Three (3) month non-encumbered contract to provide materials and installation of asphaltic concrete base and surface course (hot mix/hot laid asphalt). The bid term will be from June 1, 2022 through September 30, 2022.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.  
Motion carried.

<b>CLEVELAND COUNTY BID SUMMARY</b> <b>Bid #HWY-2032 Asphalt Laid in Place</b> <b>List of Individual Bidders</b>
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	Haskell Lemon Construction Co	Silver Star Construction Co Inc	
BID #HWY-2032			<b><u>Awarde</u></b>
DEPT: Co. Commissioners			<b><u>d To:</u></b>
DATE OPENED: 05/09/2022			<b>Tabled</b>
			<b>on</b>
			<b>5/9/22</b>

**List of Individual Items**

**Option #1**

Three-Month (3) Non-Encumbered  
 Contract to provide Materials and  
 Installation of Asphaltic Concrete  
 Base and Surface Coarse  
 (Hot Mix/Hot Laid Asphalt).  
 No more than 15% (64/22)  
 Recycled material.

**Option #2**

Three-Month (3) Non-Encumbered  
 Contract to spread and compact  
 asphalt only. The County will  
 provide and haul asphalt.  
 Price per ton per installation:  
 The bid term will be from bid  
 award date through Three (3)  
 months.

Notice required by bidding vendor:	2 Weeks	10 Days
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Will deliver and start construction:	Mutually agrees upon schedule based on crew availability.	As Required
Vendor's Statement:	None	
Contact Person:	Tammy Robinson	Greg Kalicki
Title:	Chief Estimator	Vice President
Address	PO Box 75608 Oklahoma City, OK 73147	2401 S Broadway Moore, OK 73160
Telephone Number:	405-947-6069	405-793-1725
Fax Number:	405-947-6068	405-793-9989
Mobile Number:	405-206-5119	405-200-8373
E-Mail Address:	<a href="mailto:bids@haskellemon.com">bids@haskellemon.c om</a>	<a href="mailto:gregk@silverstarconst.com">gregk@silverstarconst.c om</a>
NON-COLLUSION AFFIDAVIT:	Yes	Yes

**B. Items of Business:**

1. **A Pre-trial Presentation was given by Catie Byrd.**
  
2. Harold Haralson moved, seconded by Darry Stacy, to **appoint** Andy Sherrer to fill the unexpired term of Larry Heikkila on the Cleveland County Industrial Authority.  
 Discussion was had by Rod Cleveland that item numbers 2 and 3 are the same and stated that it would be more appropriate to take them together.  
 Chairman Stacy said that this is the way that it was listed on the agenda and turned to legal counsel for advice.  
 Assistant District Attorney Jim Robertson said that they are the same topics, but are separate items and advised the Board that they can do whatever they want, but his advice is to take each item separately.  
 The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.  
 Motion carried.
  
3. Rod Cleveland moved to **appoint** Steve McDaniel to fill the unexpired term of Larry Heikkila on the Cleveland County Industrial Authority.

Chairman Stacy said, after hearing no second, that the motion has died for lack of a second.

Commissioner Haralson stated that it is his understanding from legal counsel that they cannot appoint additional persons to that position unless it is first brought before the Industrial Authority to change its makeup of members.

Chairman Stacy agreed with Commissioner Haralson that there are five members on the Industrial Authority Board, and it is up to the Authority to make revisions.

Chairman Darry Stacy said that the following item numbers, 04 through 27 are **Consent Items** and are routine in nature: Harold Haralson moved, seconded by Rod Cleveland, to **approve the consent items:**

4. **Approve** contract between Cleveland County District #1 and Sharp's Cleaning Service, Inc. effective July 1, 2022 through June 30, 2023 in the amount of \$425.00 per month.
5. **Approve** contract between Cleveland County District #1 and Eureka Water Company effective July 1, 2022 through June 30, 2023 in the amount of \$7.00 per 5-gallon container.
6. **Approve** contract between Cleveland County Sheriff's Office and Eureka Water Company effective July 1, 2022 through June 30, 2023 in the amount of \$7.00 per 5-gallon container.
7. **Approve** contract between Cleveland County Sheriff and Global Software for annual maintenance effective July 1, 2022 through June 30, 2023 in the amount of \$43,212.00.
8. **Approve** agreement between Cleveland County Sheriff's Office and Pest Arrest for monthly service at Cleveland County Sheriff Operations located at 10501 US-77, Lexington, OK effective July 1, 2022 through June 30, 2023 in the amount of \$900.00.
9. **Approve** agreement between Cleveland County Sheriff's Office and Pest Arrest for monthly service at Cleveland County Detention Center located at 2550 W. Franklin Road, Norman, OK effective July 1, 2022 through June 30, 2023 in the amount of \$3,600.00.
10. **Approve** service agreement between Cleveland County Sheriff's Office and City Grease Trap Services for grease pump out and disposal on quarterly basis in the amount of \$1,250.00 for large trap (5000 gal) and three (3) small inside traps for \$250.00. Date of service begins July 1, 2022 and terminates June 30, 2023.
11. **Approve** service agreement between Cleveland County Sheriff's Office and Smiths Detection for service/maintenance on (2) HS 6040 effective July 1, 2022 through June 30, 2023 in the amount of \$8,938.00.

- 12. Approve** contract between Cleveland County Sheriff's Office and CentralSquare for field operations software effective July 1, 2022 through June 30, 2023 in the amount of \$7,170.00.
- 13. Approve** contract between Cleveland County Sheriff's Office and CentralSquare for public safety software effective July 1, 2022 through June 30, 2023 in the amount of \$5,446.88.
- 14. Approve** contract between Cleveland County Sheriff's Office and Voice Products Services, LLC for equipment installed at 111 N. Peters Ave. Norman, OK effective July 1, 2022 through June 30, 2023 in the amount of \$4,889.86 per year.
- 15. Approve** amendment to contract made by Moore Norman Technology Center School District No. 17 and the Board of County Commissioners on behalf of the Cleveland County Sheriff's Office to provide one additional certified uniformed deputy at the campus effective April 1, 2022 through June 30, 2022 in the amount of \$5,546.45 per month.
- 16. Approve** lease agreement between Cleveland County and Crossroads Youth & Family Services for lease of property at the Alan J. Couch Center, 1650 W. Tecumseh Road, for a term of twelve (12) months commencing on July 1, 2022 through June 30, 2023. The total rent of \$1.00 will be made on July 1, 2022.
- 17. Approve** agreement between Cleveland County District #1 and Total Security Center, LLC for alarm and monitoring services at the following locations in the amount of \$39.95 each effective July 1, 2022 through June 30, 2023:
  - a. Cleveland County Warehouse, District #1 – 14701 S. Westminster
  - b. Cleveland County Tire Shop, District #1 – 14701 S. Westminster
  - c. Cleveland County 12<sup>th</sup> Street, District #1 – 125 NE 12<sup>th</sup> St, Moore
- 18. Approve** service contract between Cleveland County Treasurer and Crystal Reporting Solutions for creation and preparation of various reports within the Munis System effective July 1, 2022 through June 30, 2023 in the amount of \$165.00/hour for services performed.
- 19. Approve** service contract between Cleveland County Treasurer and Oklahoma Copier Solutions for maintenance and service of (1) Hewlett Packard LJ4250 printer effective July 1, 2022 through June 30, 2023 in the amount of \$0.070000 for each b/w copy, \$35.00 base fee per month.
- 20. Approve** transfer of funds from account 110932-54000, District #3, Maintenance & Operations/Special Projects to account 110930-54000, District #3, Highway Unrestricted/Maintenance & Operations in the amount of \$137,163.27.
- 21. Approve** amendment to the janitorial service contract between Southwest Cleaning and Cleveland County Health Department to include weekends,

working 5 hours each day and charging \$1,000.00 per month at The Wellness Clinic located at 210 S. James Garner Blvd Norman, OK. The bid term will be from November 15, 2021 through November 14, 2022 with option to renew up to two (2) years on an annual basis.

22. **Approve** contract between Board of County Commissioners and W.L. McNatt & Co. for construction of a new south entrance gate to the Cleveland County Fairgrounds in the amount of \$337,000.00.
23. **Accept** donation of nine (9) suites of professional office furniture from Greg Couch to Cleveland County Sheriff's Office.
24. **Approve** Policies and Procedures Manual (v1.07\_022222) from the Cleveland County IT Department.
25. **Approve** transfer of funds from account 110910-54000, District #1, Highway Unrestricted/Maintenance & Operations to account 110912-54000, District #1, Highway Unrestricted/Special Projects in the amount of \$455,000.00
26. **Review**, Audit, and Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
27. **Review**, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.  
Motion carried.

**END OF CONSENT DOCKET**

**C. No new business to present at this time.**

**D.** During **Commissioner's** discussions about **County Business**, Rod Cleveland said that he visited the Farm Market over the weekend and he spoke with Kate Cooper, Norman Farm Market Manager, who explained that the Veggie Valet is a new service being offered in collaboration with the Norman Farm Market Vendors Association and the purpose is to help customers enjoy the market without having to carry loads of groceries. They get to shop, drop their items off at the Veggie Valet, and then pull their cars around to pick up their purchases. He said that it is a great addition to public service.

Commissioner Stacy said that he appreciates Andy Sherrer and Steve McDaniel for showing interest in serving on the Industrial Authority Board. Darry Stacy added that positions frequently come open and stated that in his opinion Steve McDaniel would make a great addition in filling any future positions.

**E.** No **Comments** from the **Public** were made during this meeting.

F. At 1:09 P.M., Darry Stacy moved, seconded by Harold Haralson, to go into **Executive Session** for the purpose of discussing the following: Pursuant to 25 O.S. §307 (B) (3). Discussion of the purchase or appraisal of real property.  
The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.  
Motion carried.

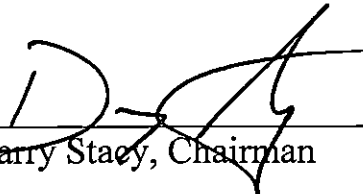
G. At 1:13 P.M., Harold Haralson moved, seconded by Rod Cleveland, to **reconvene** from Executive Session.  
The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.  
Motion carried.

Chairman Darry Stacy said that there is no action to take at this time.

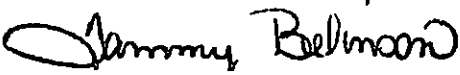
H. At 1:14 P.M., there being no further business to discuss, Harold Haralson moved that the meeting is **adjourned**. Rod Cleveland seconded the motion.  
The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.  
Motion carried.

(Clerk's Note: The agenda was posted on the 6<sup>th</sup> day of May 2022 at 9:15 A.M.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Darry Stacy, Chairman

**ATTEST:**

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by:   
\_\_\_\_\_  
Deputy County Clerk

