



BOARD OF COUNTY COMMISSIONERS

MINUTES

MONDAY, MAY 17, 2021

Mark Braley led in the Prayer and in the Pledge of Allegiance to the Flag.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 17th day of May 2021, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Linda Atkins, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Kristina Bell, Sheriff Chris Amason, Undersheriff Kent Richie, Alison Vinson, George Mauldin, Joy Hampton, John Roberts, Melinda Duke, Susan McClelland, Leann Clements, Laura Smith, Lisa Ward, Brian Wint, Melissa Houston, Melissa Nies, Duke Senter, and Mendy Wood.

After the reading of the minutes of the **Regular Meeting of May 10, 2021**, and there being no additions or corrections, Harold Haralson moved, seconded by Rod Cleveland, to **approve** the minutes as read.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** as per summary to COPS Products for **Bid #SHE-1989** – Non-Encumbered contract for the purchase of Deputy Sheriff Shirts. The bid term will be from award date through December 16, 2021 with the option to renew for one (1) additional year.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

B. Bid Openings:

1. Melinda Duke publicly opened and named each bidder. Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid

and make recommendations to the Board of County Commissioners on the following bids for **Bid #SHE-1991** – The purchase and installation for updated graphical front end software, mechanical room controls and network troubleshooting at the Cleveland County Jail.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

Earthsmart Controls LLC	Northwest Controls Systems Inc
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BID: #SHE-1991
DEPT: Commissioners
DATE OPENED: 5-17-21

1

2

List of Individual Items

The purchase and installation for updated graphical front end software, mechanical room controls and network troubleshooting for the Cleveland County Jail

Awarded To:
Tabled on
5-17-21

Approximate starting date:

6/1/2021

6/15/2021

Approximate ending date:

8/15/2021

7/15/2021

Warrant:

1 year parts and labor

1 yr parts & labor

TOTAL BID PRICE \$:

\$33,950.00

\$50,250.00

Maintenance Cost \$:

\$3,500.00

\$8000.00 annual or

Labor will be \$3500.00 per year.

\$2000.00 quarterly

Parts will be provided at a 25% mark up price

Contact Information:

Name:	Erin Bevill	Eric Williams
Title:	Controls Manager	Sales
Address:	5305 N Santa Fe Avenue Oklahoma City, OK 73118	14624 Metro Plaza Blvd, Suite D Oklahoma City, OK 73013
Phone Number:	405-778-8008	405-209-4500
Fax Number:	866-676-5602	
Email:	erin@earthsmartcontrols.com	eric.williams@nwcontrols.com
NON-COLLUSION AFFIDAVIT:	YES	YES
PA-102(1982)		

C. Items of Business:

- 1. During discussion concerning the Implementation of American Rescue Plan Act,** Commissioner Cleveland said that they submitted the information needed and signed Denise Ellison up as contact person. They received some guidance and have attended some Webinars. He said that some questions are arising such as can they capture the interest in an interest bearing account and can it be used for any lawful purpose. One other thing would be the part of the plan to commit by August 31st and to instruct the Treasurer about how he can invest the funds for long-term investments or will it go short terms. He said that those are some things to think about. He has spoken with others on the usage of the money for comments since there has been a loss of revenue for the county departmental. The Service Fees for the Sheriff's Department is down since COVID pandemic lowered the court cases and fewer fines; and the same goes for the other county offices that were affected in the same way. The question is brought before the BOCC to find out how close they are in developing a plan by August 31, 2021. He asked that this be an agenda item each week if there is something new that they may want to discuss or act on.

Chairman Stacy said that is a good idea, and thinks that it is a forty-five day question and answer period that they are in with the "Feds" in regards about how to spend those dollars. He is the chairman of a committee that ACCO put together to meet with the State Auditor to discuss some of the things Commissioner Cleveland brought up today and when more clarification and guidelines come through then Mr. Stacy will share that with the Board.

Commissioner Cleveland said he is meeting with many entities to try to maximize what is available for all the citizens of Cleveland County.

Chairman Darry Stacy said that the following item numbers, 02 through 28, are **Consent Items** and are routine in nature: Harold Haralson moved, seconded by Rod Cleveland, to **approve** the consent items.

2. **Approve** contract between Cleveland County Court Clerk and Elm Properties effective July 1, 2021 through June 30, 2022 in the amount of \$110 a month per unit for 3-10x20 storage units.
3. **Approve** payment of Invoice dated May 4, 2021 from Tisdal & O'Hara in the amount of \$8,000.00.
4. **Approve** contract renewal between Cleveland County Human Resources and Oklahoma Copier Solutions effective July 1, 2021 through June 30, 2022 in the amount of \$0.01 per black and white copy and \$0.08 per color copy.
5. **Approve** the April 2021 Monthly Reports of the following Officers:
 - a. Bryant Rains, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Douglas Warr, County Assessor
 - e. Marilyn Williams, Court Clerk
 - f. Chris Amason, County Sheriff
 - g. Jackie Kanak, Health Department
6. **Approve** contract between Cleveland County District #1 and Standley Systems effective July 1, 2021 through June 30, 2022 in the amount of \$0.008 for black and white copies and \$0.050 for colored copies, per state contract # SW1013S.
7. **Approve** Customer Service Agreement between Cleveland County District #1 and Republic Service to provide waste service in the amount of \$85.00 per month for the period July 1, 2021 through June 30, 2022.
8. **Resolution of Disposal** of the following items from Cleveland County District #1. These items were sold in auction.
 - a. 1999 Full Size Fleetside Pick up – D301-126
 - b. 2002 Chevrolet Truck – D301-174
 - c. 2009 Honda Civic – D331-14
 - d. 72" Grapple – D337-28
 - e. EZ GO Golf Cart – D399-08
9. **Approve** contract between Cleveland County Treasurer and Oklahoma Copier Solutions effective July 1, 2021 through June 30, 2022 in the amount of \$35.00 per month for toner, staples, parts, labor and service of (1) HP LJ4250 serial number CNGXD6338.
10. **Approve** contract between Cleveland County District #1 and Sharp's Cleaning Service, Inc. effective July 1, 2021 through June 30, 2022 in the amount of \$425.00 per month.

11. **Approve** contract between Cleveland County District #1 and Dittner Environmental Services effective July 1, 2021 through June 30, 2022 in the amount of \$55.00 per test to test wells and \$250.00 per year to perform a line and leak detector test.
12. **Approve** contract between Cleveland County District #1 and Eureka Water Company effective July 1, 2021 through June 30, 2022 in the amount of \$6.20 per 5-gallon container.
13. **Approve** contract between Cleveland County District #1 and Eureka Water Company effective July 1, 2021 through June 30, 2022 in the amount of \$5.49 per 16.9 oz case of water.
14. **Approve** Alarm Service and Monitoring Agreement between Cleveland County District #1 and Total Security Center, LLC effective July 1, 2021 through June 30, 2022 in the amount of \$39.95 per month for monitoring the following locations:
 - a. Cleveland County District #1 Warehouse – 14701 S. Westminster
 - b. Cleveland County District #1 Tire Shop – 14701 S. Westminster
 - c. Cleveland County District #1 – 125 NE 12th Moore, OK
15. **Approve** contract between Cleveland County Building Maintenance and Eureka Water Company effective July 1, 2021 through June 30, 2022 in the amount of \$6.20 per 5-gallon container.
16. **Approve** contract between Cleveland County Building Maintenance and Eureka Water Company effective July 1, 2021 through June 30, 2022 in the amount of \$5.49 per 16.9 oz case of water.
17. **Establish** new Department “The Well” (Department 285) and new accounts under the General Fund for this new Department. The new accounts will be for Personnel Services (100285-51000) and Travel (100285-53000).
18. **Appointment** of Commissioners Rod Cleveland, Darry Stacy and Harold Haralson as Requisition Officers of the following Well accounts 100285-51000 and 100285-53000.
19. **Appointment** of Melissa Nies and Denise Ellison as Receiving Officers of the following Well accounts 100285-51000 and 100285-53000.
20. **Approve** Agreement of Mutual Cooperation regarding grading, draining and hard surfacing of certain streets between Board of Cleveland County Commissioners and The City of Oklahoma City effective July 1, 2021 through June 30, 2022.
21. **Resolution for Disposal** of the following item from the Court Clerk’s Office. This item was traded.
 - a. Printer M177 FW OCIS #131120 - #L218-280

22. **Resolution for Disposal** of the following item from Cleveland County District #1. This item was junked.
 - a. 1994 Cheyenne Pick Up – D301-136
23. **Approve** payment of Invoice #477196 dated May 12, 2021 to Pierce Couch Hendrickson in the amount of \$3,492.14.
24. **Establish** Fund 211 Sheriff Equitable Sharing DOJ, as well as Org Code 211500 and Accounts for Personnel (211500-51000), Travel (211500-53000), M&O (211500-54000) and Capital Outlay (211500-55000).
25. **Establish** Fund 212 Sheriff Equitable Sharing Treasury, as well as Org Code 212500 and Accounts for Personnel (212500-51000), Travel (212500-53000), M&O (212500-54000) and Capital Outlay (212500-55000).
26. **Approval** of Allocation of Alcoholic Beverage Tax in the amount of \$90,307.74
27. **Review, Audit, and Approve or Disallow** Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
28. **Review, Audit, and Approve or Disallow** claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

END OF CONSENT DOCKET

- D. No **new business** to present at this time.
- E. During **Commissioners** discussion about **County Business**, Commissioner Cleveland stated that Melissa Houston is here to discuss a couple of things about the Emergency Rental. He congratulated the Lady Timberwolves for their back to back State Championships in soccer. He said that Norman has a tremendous soccer program.
He said there was a meeting with Brian Ruttman and Darrel Pyle about some of the things going on at Moore Norman Technology Center. He said that Mr. Ruttman complimented Jacob McHughes for his work on legislation on public safety and commercial driving and licensing. Moore Norman Technology Center is now able to teach CLEET Classes and offer commercial driving and training and testing. In order to take the commercial driving instructions and testing one had to drive to Ada, Oklahoma. They also discussed a project of an aircraft fabrication and maintenance that is in the works at Westheimer Field.
He said that Moore Norman Technology Center Workforce & Economic Development Coordinator Henry Dumas is the new incoming 2021-2022 chairman of the Oklahoma Venture Form.

He discussed a meeting he had along with County Clerk Tammy Belinson, to learn more about the software service OpenGov provides.

Further discussion was had on the topic of the Medical Marijuana license in the county.

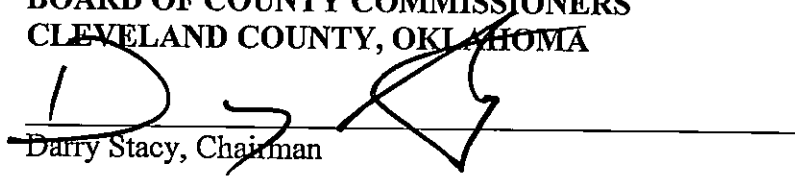
Commissioner Haralson said, "I had some discussions with George (Mauldin) and he says it might rain tonight. I would point out that Joy (Hampton) has written an excellent piece and it has a little music with it too, so I would recommend that everyone go see her piece about turning around and not drowning. I highly urge that as something to do. We would rather you be safe and not have to be rescued by our Emergency Services. So be weather aware tonight."

F. Chairman Stacy recommended that Melissa Houston address the Board of County Commissioners during **Public Comment**. Melissa Houston reported on the Emergency Rental and Utilities program. All applicants must meet certain requirements such as a financial hardship, risk of housing instability and lower income. All the background work they have done was much enhanced by the outstanding job that Community Cares is doing and they are already cutting checks. She said that one must complete an application on the website and it is reviewed. Community Cares is providing case management at their eviction dockets on every Wednesday and Friday. She said that the Judges are the envy of the rest of the State on how they are running the dockets and the services they are providing. Most of the people showing up for court have the application in hand and all prepared. They have had about 153 applications for the county. Melissa Houston said that marketing is super important and needs to continue. She said that the basic program remains rent, utilities and people with financial hardships with housing and low-income people.

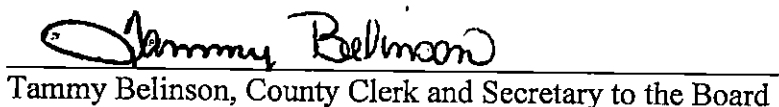
G. There being no further business to come before the Board, Harold Haralson moved, seconded by Rod Cleveland, to **adjourn** the meeting at **1:24 P.M.**
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.


(Clerk's Note: The agenda was posted at 9:30 A.M. on May 14th, 2021.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**


Darry Stacy, Chairman

ATTEST:


Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by: 
Deputy County Clerk

