



**BOARD OF COUNTY COMMISSIONERS
MINUTES
MONDAY, MAY 23, 2022**

Jacob McHughes led in Prayer and the Pledge of Allegiance to the Flag.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 23rd day of May 2022, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman
Harold Haralson, Vice-Chairman
Rod Cleveland, Member
Linda Atkins, Secretary

Others present were: County Clerk Tammy Belinson, Assistant District Attorney Jim Robertson, Assistant District Attorney Kristina Bell, Assistant District Attorney Keaton Haney, Alison Vinson, Brian Wint, Bryan Jenkins, Carm Harvey, Denise Ellison, Duke Senter, Marshall Britton, Rusty Sullivan, Sheriff Chris Amason, Janet Riggio, Partrick Riggio, Vince Dougherty, Mary Ann Nelson, Rarchar Toratorello, Rusty Grissom, Jacob McHughes, Joy Hampton, Laura Smith, Leann Clements, Lisa Ward, Melinda Duke, Melissa Houston, Mendy Wood, Pam Howlett, Sarita Scott, Shawn Musgraves, Lisa Painter, Tracy Mamone, Christina Foss, Chris Marotti, Brady Neal, and Caleb Kamarunas.

After the reading of the minutes of the Regular Meeting of May 16, 2022, and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**.

Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.

Motion carried.

A. Old Business:

1. Chairman Stacy moved, seconded by Harold Haralson, to **strike** the following item from the agenda: **“Discussion was had on the approval of \$2,000,000.00 of American Rescue Plan Act to image, digitize, index and preserve Cleveland County’s historical records and documents entrusted to the County Clerk’s office to be obligated out of the \$10,000,000.00 of the allowable “Revenue Loss Allowance” approved on March 7, 2022 by the Board of County Commissioners.”**

Chairman Stacy said that he met with Chris Marotti, Kofile, and had a great conversation and stated that he looks forward to moving ahead with this project. He said that it will come back on the agenda in the future as an actual project.

Commissioner Cleveland asked for a reason that the BOCC cannot approve this out of the \$10.0 million as discussed before since it is one of those things that are specific projects under the ARPA satisfying the rules to be a project. The money is for General Revenue purposes. He said that the

County Clerk could start on this project immediately and he doesn't want this to get bogged down since it is on a time-line.

Chairman Stacy said that he has no desire to see this bogged down in bureaucracy. He said progress is being made based on the discussions Melissa Houston has had with her office last week and as soon as this is satisfied through ARPA that they are prepared and ready. He asked that Melissa Houston speak to the ARPA project time-line.

Melissa Houston said that as soon as they can get those forms and they are working on a standard budget for each project, she estimated that it could take a month or so. She apologized for being caught off-guard in her response.

Chairman Stacy stated that he doesn't see a problem with the BOCC coming back and placing this item on the agenda as an actual project. He said that there is a motion and second on the floor and invited County Clerk and Chris Marotti to speak if they would like to speak.

Ms. Belinson said that she has some handouts for them to introduce them to what Kofile is doing. She said that the only Project that is being requested is for the indexing and the imaging. The second part of the project is to fireproof and waterproof certain books and she will have to purchase new shelving. Ms. Belinson said that everything is on microfilm and will be able to follow every letter of the law of having records available to the public. Kofile has an item where she can email them and then they can send the Clerk's Office records out of the books they have in case the Clerk's images are not clear. She will fund the Fireproofing and Waterproof Covers. Once that is done, it will be good for another 300 to 400 years. She said this project is much needed because the early books from 1800 to 1900 are crumbling and time is of the essence in getting this project done.

Chairman Stacy said that he had a great conversation with Chris Marotti, Kofile.

Tammy Belinson said that Chris Marotti is available to answer their questions. She discussed that in case of emergency where the building was destroyed, the County Clerk's Office could be up and running in minutes, that means that payroll and all the records would remain available to the public without no downtime.

Chris Marotti took questions from the BOCC.

Harold Haralson said that he would be interested in hearing the same presentation as heard by Chairman Stacy.

Chris Marotti said he will get with him on that. He went over more details and said that Cleveland County is in line with their peer counties and other counties across the United States in doing this. He said that Pottawatomie County has approved this project and, currently, four other counties are doing the same.

Chairman Stacy asked if he was working with Tulsa and Oklahoma County.

Chris Marotti said that is correct. He said that Oklahoma City has been a long standing client for twenty years and did a massive project about a decade ago.

Chairman Stacy called for a vote on the motion to strike.

The vote was: Harold Haralson, yes; Rod Cleveland, no; Darry Stacy, yes.
Motion carried.

B. Bid Opening:

- Melinda Duke publicly opened and named each bidder. Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following bids for Bid #BE-2033 – One-Year (1) Non-encumbered contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2022 through June 30, 2023.
The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

	Treats Solutio ns LLC	SCI - South Central Industri es	Empi re Paper	AD Medical Protecti on LLC	Brady Industri es	Page 1
BID: #BE-2033	1	2	3	4	5	

DEPT: Bldg. Maint.

DATE OPENED: 5-23-22

**Award
ed to:**
Tabled
on 5-
23-22

List of Individual Items

One-Year (1) Non-Encumbered
Contract for Building Maintenance Supplies.

The bid term will be from July 1, 2022 through June 30, 2023

DELIVERY:	2 days	as quickly as possible	1-21 days	3 days	1 day	
COMMENTS/EXCEPTIONS:				All prices include freight & delivery Oklahoma Suppliers		

				are used whenever possible.	
CONTACT PERSON:	Shane Treat	Misty Moss	Michell e Sheed er	Aaron D. Reddell	Cooper Biggers
TITLE:	VP of Sales	Customer Care Specialist	Bids Agent	President	Sales Consulta nt
ADDRESS	6220 Melrose Lane OKC, OK 73127	PO Box 3766 Shawnee , OK 74802	2708 Centra l Fwy E Wichit a Falls, TX 76301	4111 24th Avenue NW Norman, OK 73069	2401 S Council Rd OKC, OK 73128
TELEPHONE NUMBER:	405-787- 8222	405-275- 3851	940- 766- 3216	405-550- 7732	405-301- 0783
FAX NUMBER:	405-787- 8222	405-275- 7000	940- 766- 3867		N/A
CELL PHONE:	580-320- 2685				
OFFICE PHONE:					
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES

C. Items of Business:

1. **Melissa Houston, 929 Strategies, spoke to the distribution and/or reallocation of the second Emergency Rental Assistance Program (ERA2) funds.** She said that Commissioner Cleveland asked that she update on where they are since the federal government continues to evolve and creates a challenge. They have had conversation about reallocating the entire amount of the ERA2, so that the citizens would be able to take advantage of it and pooling their money. Christina Foss has attended a webinar put on by the US Treasury and explained that there are two founces 40 to 60% founces. There is an opportunity to voluntarily pool the 60% facet and the Treasury will send them guidance soon. They have the 40% of that here and available and what is being recommended at this time is they go ahead with the plan in place with increased reporting coming back to Cleveland County as far as how those funds are spent. She had sent them a high level overview of the different pots of money at the State level and at the County level; and it also included some data for Oklahoma City and Oklahoma County because they partner with Cleveland with the Community Cares at the State level. She pointed out that they have approved these contracts and thinks they should continue to move forward to spend down the 40% allocation and once guidance comes back from the Treasury and if there is other action that is needed at that time then they will report back.

She said that is what they are recommending for now.

Commissioner Haralson said that previously they discussed a concern of getting adequate data on participation on Cleveland County's portion of this and understands that Melissa Houston picked up the slack in providing that information for the BOCC and what is happening within Cleveland County.

Melissa Houston said that they have sent the BOCC as far as ERA1, and have never stopped doing the reporting on that and they will be doing the reporting on ERA2. They have monthly reports that go back to Treasury on expenditures and they have quarterly reports that go back to Treasury on programmatic and that is something that they are taking up at this point. She said that they have not expended anything out of ERA2; they are finishing up ERA1 and will send the BOCC some final analysis data. She said that some information on the Housing Authority Stability Grant that they did locally could be sent to them and they can get information to them on the final report on that and the ERA2.

Harold Haralson said, "I would appreciate that."

Chairman Stacy questioned if this is just a discussion item.

Commissioner Cleveland said there is no need to take action at this time. He said that once they get the Federal Guidelines they will need to take action. Once they get the guidelines, they will decide if they want to continue with the 60% or to re-allocate it through the State; it will stay in the State and be available for Cleveland County citizens to utilize. He said that the demand for the money will act as an indicator to determine if it would be better to do that and actually leave that laying on the table or give it back to Treasury.

Chairman Darry Stacy said that the following item numbers, 02 through 36 are **Consent Items** and are routine in nature: Harold Haralson moved, seconded by Rod Cleveland, to **approve the consent items with the exception of Item No. 23, Item No. 24; Item No. 33; and Item No. 34, which will be moved to the end of the Consent Docket for separate action:**

2. **Approve** contract between Cleveland County District #1 and Dittner Environmental Services effective July 1, 2022 through June 30, 2023 in the amount of \$55.00 per test to test wells and \$250.00 per year to perform a line and leak test.
3. **Approve** contract renewal between Cleveland County Sheriff's Office and Moore Norman Technology Center School District No. 17 for services to include providing one certified uniformed deputy per specified shift to perform the enumerated services at the Franklin Road Campus and the South Penn Campus effective July 1, 2022 through June 30, 2023 in the amount of \$351,921.93 covering salary and benefits of five (5) deputies.
4. **Approve** maintenance agreement between Board of County Commissioners and Standley Systems LLC for maintenance and services to a Savin IM C4500 in the amount of \$0.008 for B/W copies and \$0.05 for colored pages effective July 1, 2022 through June 30, 2023.

5. **Approve** contract between Board of County Commissioners and Eureka Water Company for services at the Commissioner’s Office effective July 1, 2022 through June 30, 2023 in the amount of \$7.00 per 5-gallon container.
6. **Approve** contract between Board of County Commissioners and Eureka Water Company for services at the Wellness Center effective July 1, 2022 through June 30, 2023 in the amount of \$7.00 per 5-gallon container.
7. **Approve** Interlocal Agreement between Board of County Commissioners and the Town of Slaughterville effective July 1, 2022 through June 30, 2023.
8. **Approve** Interlocal Agreement between Board of County Commissioners and Citizen Potawatomi Nation effective July 1, 2022 through June 30, 2023.
9. **Approve** Interlocal Agreement between Board of County Commissioners and Independent School District No. 40 of Cleveland County effective July 1, 2022 through June 30, 2023.
10. **Approve** Interlocal Agreement between Board of County Commissioners and Little Axe Independent School District No. 70 of Cleveland County effective July 1, 2022 through June 30, 2023.
11. **Approve** Interlocal Agreement between Board of County Commissioners and Absentee Shawnee Tribe of Oklahoma effective July 1, 2022 through June 30, 2023.
12. **Approve** Mutual Cooperation Agreement between Board of County Commissioners and the City of Oklahoma City effective July 1, 2022 through June 30, 2023.
13. **Approve** Agreement between Cleveland County Board of County Commissioners and CASA to provide a court appointed special advocate program to citizens to Cleveland County for the period of July 1, 2022 through June 30, 2023 in the amount of \$60,000.00.
14. **Approve** Agreement between Cleveland County Board of County Commissioners and Mary Abbott Children’s House to provide services to citizens of Cleveland County for the period of July 1, 2022 through June 30, 2023 in the amount of \$40,000.00.
15. **Approve** Interlocal Agreement between Board of County Commissioners and the City of Moore effective July 1, 2022 through June 30, 2023.
16. **Approve** Interlocal Agreement between Board of County Commissioners and Independent School District No. 57 of Cleveland County effective July 1, 2022 through June 30, 2023.

17. **Approve** Interlocal Agreement between Board of County Commissioners and McClain County effective July 1, 2022 through June 30, 2023.
18. **Approve** Interlocal Agreement between Board of County Commissioners and the City of Noble effective July 1, 2022 through June 30, 2023.
19. **Approve** Interlocal Agreement between Board of County Commissioners and Pottawatomie County effective July 1, 2022 through June 30, 2023.
20. **Approve** Interlocal Agreement between Board of County Commissioners and the City of Lexington effective July 1, 2022 through June 30, 2023.
21. **Approve** Mutual Cooperation Agreement between Cleveland County Board of Commissioners and Oklahoma Department of Wildlife Conservation effective July 1, 2022 through June 30, 2023.
22. **Approve** Mutual Cooperation Agreement between Cleveland County Board of Commissioners and Oklahoma Department of Tourism effective July 1, 2022 through June 30, 2023
23. **(Moved to the end of the Consent Docket.)**
24. **(Moved to the end of the Consent Docket.)**
25. **Approve** Interlocal Agreement between Cleveland County Health Department and Cleveland County Wellness Square effective July 1, 2022 through June 30, 2023.
26. **Approve** contract between Cleveland County Sheriff's Office and Digi Security Systems for service and maintenance effective July 1, 2022 through June 30, 2023 in the amount of \$24,000.00 at the following locations:
 - a. 2550 W. Franklin Road (Jail)
 - b. 200 S. Peters Ave. (Courthouse)
 - c. 111 N. Peters Ave. (Sheriff's Office)
27. **Approve** CED #5 Fund Project Application for Cleveland County District #2 in the amount of \$15,000.00.
28. **Notification of Appointment** of Melanie Casillas (Primary), Michelle Newberg (Secondary) and Talia Crain (Alternate) as Requisition Officers for all Treasurer accounts.
29. **Notification of Appointment** of Stephanie Parkinson (Primary), Zachary Wilson (Secondary) and Elizabeth Larkin (Alternate) as Receiving Officers for all Treasurer accounts.
30. **Approve** the following Cash Fund Appropriations:

a. American Rescue Plan	\$	6,426.30
b. Assessor Revolving	\$	172.25
c. County Clerk Lien Fee	\$	16,581.09

d. Co Bridge & Road Improvement	\$ 65,174.74
e. Covid Aid and Relief Fund	\$ 0.02
f. Cty Clerk Rec Mgmt/Presrv Fee	\$ 54,613.62
g. DA Revolving Fund	\$ 1,014.10
h. Drug Court Contribtion/Donation	\$ 1,488.29
i. Emergency Rent Asst Grant	\$ 18.55
j. Emergency Rent Asst Grant 2	\$ 694.05
k. Fairgrounds	\$ 35,550.00
l. Farm Market Fund	\$ 5,630.00
m. Health	\$ 27,597.00
n. Highway	\$ 498,944.15
o. Jail Commissary	\$ 149,060.12
p. Juvenile Drug Court Revolving Fund	\$ 4,516.66
q. Local Emergency Panning Com	\$ 1,000.00
r. STOP Violence Against Women	\$ 4,850.00
s. Sales Tax	\$ 567,189.05
t. Sheriff Service Fees	\$ 115,888.62
u. Treasurer Certification Fee	\$ 5,440.00

31. Notification of Appointment of Bradley Secraw as a Requisition Officer for OSU Extension accounts 100810-51000 (E1A), 100810-53000 (E1C), 100810-54000 (E2), 100810-55000 (E3) and 100811 (E4).

32. Notification of Appointment of Jennifer Austin, replacing Travis White, as a Requisition Officer for account 603165-51000, 53000 and 54000, DA Revolving Fund.

33. (Moved to the end of the Consent Docket.)

34. (Moved to the end of the Consent Docket.)

35. Review, Audit, and Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

36. Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET

Rod Cleveland moved, seconded by Harold Haralson, to **approve** the agreement as amended to include “**per month**” as follows:

23. Approve Agreement between Cleveland County Sheriff’s Office and Norman Public Schools for the provisions of one commissioned deputy sheriff in Dimensions Academy to function as a School Resource Officer effective July 1, 2022 through June 30, 2023 in the amount of \$6,095.38 **per month**.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

Chairman Stacy said that he just got a notification from the City of Norman that they received the new MOU that they submitted to them and they are planning on taking action on June 14th, 2022; so, that will give them time to place this back on the agenda after it is signed by the City of Norman, and back on the Commissioners' agenda before July 1, 2022.

Harold Haralson moved, seconded by Darry Stacy, to **strike** this item from the agenda as follows:

24. Approve Mutual Cooperation Agreement between Board of County Commissioners and the City of Norman effective July 1, 2022 through June 30, 2023.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

Harold Haralson moved, seconded by Rod Cleveland, that due to scrivener's error 1896 is corrected to 1986 and **approved** as amended:

33. Approve One-Year (1) Renewal for Bid #CC-1986 – Digital image capture of index/record volumes for record preservation for the Cleveland County Clerk. This is a non-encumbered contract. The bid term will be from April 5, 2022 through April 4, 2023.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.

Upon the recommendation of Pam Howlett, Chairman Stacy moved, seconded by Harold Haralson, to re-award Bid #HWY-2032 to show that Haskell Lemon is an alternate on various zones, as follows:

34. Approve to Rescind and Re-award Bid #HWY-2032 asphalt laid in place for the Cleveland County Commissioners that was awarded on May 16, 2022.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

D. No new business to present at this time.

E. During Commissioner's discussions about County Business, Commissioner Cleveland said that the month of May is Military Appreciation Month and added that there is going to be a ceremony at the Veterans Center on Friday, May 27, 2022. He is looking forward to that. He expressed his appreciation to Chris Marotti, Kofile, for coming to the meeting and answering questions, and looks forward to getting this project completed for the County Clerk's office as quickly as possible.

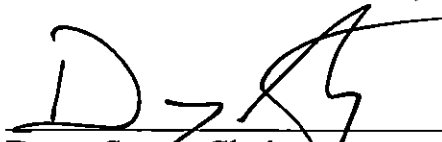
Commissioner Haralson congratulated Melissa Nies on her son graduating this year. Congratulations went to Denise Ellison who had grandchildren graduating as well this year. A special congratulation made by Commissioner Haralson went to Darry and Tasha Stacy on a new grandchild.

Commissioner Haralson said that he is asking Charlie Neely, Veteran Coordinator, to bring forward another letter for this Board to approve in regards to Veterans chemical exposure in the Gulf War and is asking that our Representatives and Senators support that. He said that it is very important that everyone support Veterans and Health Care.

- F. During the Public Comment section,** Rarchar Tortorello discussed his support of using the ARPA funds to image, digitize, index and preserve Cleveland County's historical records and documents.
- G.** There being no further business to discuss, Harold Haralson moved, seconded by Rod Cleveland, that the meeting is **adjourned** at 1:29 P.M.
The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

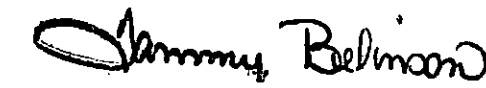
(Clerk's Note: The Agenda was posted on this 20th day of May 2022 at 11:19 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darry Stacy, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by: 

Deputy County Clerk

