



BOARD OF COUNTY COMMISSIONERS

MINUTES

MONDAY, MAY 24, 2021

Jose Chavez led in the Prayer and in the Pledge of Allegiance to the Flag.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 24th day of May 2021, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Linda Atkins, Secretary

Others present were: Assistant District Attorney Jim Robertson, Alison Vinson, Bryant Rains, Bill Pretty, Brenda Hill, Brian Wint, Bryan Jenkins, Carm Harvey, Undersheriff Kent Richie, Earl Cox, George Mauldin, Duke Senter, Jacob McHughes, John Roberts, Joy Hampton, Laura Smith, Lisa Ward, Melinda Duke, Sarita Scott, Susan McClelland, Jose Chavez, and Melissa Nies.

After the reading of the minutes of the **Regular Meeting of May 17, 2021**, and there being no additions or corrections, Harold Haralson moved, seconded by Rod Cleveland, to **approve** the minutes as read.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award** to low bidder, Earthsmart Controls, LLC, as per bid summary for **Bid #SHE-1991** – The purchase and installation for updated graphical front end software, mechanical room controls and network troubleshooting at the Cleveland County Jail.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

B. Bid Openings:

1. Melinda Duke publicly opened and named each bidder. Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make

recommendations to the Board of County Commissioners on the following bids for #BE-1990 – One-Year (1) Non-encumbered contract for building maintenance supplies for Cleveland County. The bid term will be from July 1, 2021 through June 30, 2022.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

List of Individual Bidders

BID:	#BE-	1	2	3	4	5	6	7	8	9	10	11	12	Awar
1990														ded
DEPT:	Bldg.													to:
Maint.														
DATE														
OPENED:	5-													
24-21														

List of Individual Items

One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies.

The bid term will be from July 1, 2021 through June 30, 2022.

DELIVERY:	1 day	1-5 business days	5-7 days	1-3 days	21 days	7 days	5 days	10 days	2 days	7-10 days
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COMMENTS/EXCEPTIONS:	*We deliver to Norman every Friday*; *However, hot shot deliveries can be made	Sundance Office is a local women-owned headquartered in Broken Arrow OK with a warehouse and	see covid 19 letter	Nitrile and Latex gloves samples available for inspection
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everyday* office location in OKC. We have been servicing OK schools, counties and businesses since 1989. We look forward to working with Cleveland County to supply the items bid.

CONTACT PERSON:	Cooper Biggers	Darren Wright	Toni L Boyd	Tyler R Condry	Michelle Sheeder	Brian Marcus	Aaron Reddell	Chris Eisele	Melissa High	Shane Treat	Stephanie Davidson	Kimmi Moore
TITLE:	Sales Consultant	Manager	Corporate Bid Mgr	President	Bids Agent	President	Managing Partner	Facilities Coordinator		Dir of Sales		General Manager
ADDRESS	2401 S Council Rd OK, OK 73128	1330 W Main St. OK, OK 73106	2727 Chemsearch Blvd. Irving, TX 75062	1907 N Yellowod Ave Broken Arrow, OK 74012	2708 Central Fwy Wichita Falls, TX 76301	PO Box 30002 7 Brooklyn, NY 11230	4111 24th Ave NW Norman, OK 73071	1823 N Yellowood Ave Broken Arrow, OK 74008	PO Box 3766 Shawnee, OK 74802	6220 Melrose Lane OK, OK 73127	8043 Flint Street Lenexa, KS 66214	4150 NW 28th Ave, #125 Norman, OK 73069
TELEPHONE NUMBER:	405-301-0783	405-236-3438	800-5274-9919	918-252-4100	940-766-3216	888-808-5120	405-857-8550	918-249-4015	405-275-3851	405-787-8222	800-451-0726	405-573-2661
FAX NUMBER:	405-942-3318		972-438-0634	918-252-4110	940-766-3867	718-677-9371		918-249-4038	405-275-7001	405-787-8222	913-766-0533	405-329-3071
CELL PHONE: OFFICE PHONE:												
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

- Melinda Duke publicly opened and named each bidder. Darryl Stacy moved, seconded by Harold Haralson, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following bids for **Bid #COM-1992** – The purchase and installation of one controller and card readers for new lobbies in the Cleveland County Courthouse.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

Johnson Controls

BID: #COM-1992
DEPT: COMMISSIONER'S
DATE OPENED: 5-24-21

1

List of Individual Items

The Purchase and Installation of
of one controller and card readers for the
new lobbies in Cleveland County Courthouse

Approximate Starting Date: NO BID
Approximate Ending Date: Bid was signed but not notarized

Warranty:

BID PRICE:

Contact Information:

Contact Person:

Title:

Address:

Telephone Number:

Fax Number:

Email:

NON-COLLUSION AFFIDAVIT:

C. Items of Business:

1. The Board of Cleveland County Commissioners honored **Earl Cox** with a plaque for thirty-two years of service in recognition of his retirement as Head of Maintenance.

Chairman Darry Stacy said that the following item numbers, 02 through 36, are **Consent Items** and are routine in nature with the exception of Item No. 9 in which the Board will take separate action at the end of the consent docket: Harold Haralson moved, seconded by Rod Cleveland, to **approve** the consent items with the exception of **Item No. 9**.

2. **Approve** the renewal of County Bid #EB-1949 non-encumbered contract for the printing of the election ballots for the Cleveland County Election Board

with Mid-West Printing Company. All terms and conditions will remain the same. The renewal period will be from July 1, 2021 through June 30, 2022.

3. **Approve** the renewal of County Bid #EB-1948 One year (1) non-encumbered contract for voting equipment delivery service for ballot boxes, voting booths and any other additional equipment for the Election Board with PAB Moving LLC. All terms and conditions will remain the same. The renewal period will be from July 1, 2021 through June 30, 2022.
4. **Award** quote for Jeff Mosby Painting to power wash and prepare metal building to repaint in the amount of \$12,425.00 for the Cleveland County Sheriff's Department located at 10501 US 77, Slaughterville, OK per Title 61, Sec. 102 & 103.
5. **Approve** Renewal Agreement between Cleveland County Clerk's Office and Xerox Business Solutions Southwest from July 1, 2021 through June 30, 2022. Maintenance of 2 HP 602X printers, ID #41316 & #41317. No base rate and \$0.0269 per print billed monthly or quarterly for services performed.
6. **Approve** Standard Service Contract between Cleveland County Clerk and Standley Systems for copier maintenance of (2) Savin 6055 Copiers at \$0.0105 per black and white copy; (3) Savin-Ricoh C3004EX Copiers at \$0.0105 per black and white copy and \$0.0525 per color copy; (1) HP H402 Printer at \$0.0105 per black and white copy. Contract is for period July 1, 2021 through June 30, 2022.
7. **Approve** Lease Agreement between Cleveland County Facilities Authority and Crossroads Youth & Family Services for lease of property at the Alan J. Couch Center, 1650 W. Tecumseh Road, for a term of twelve (12) months commencing on July 1, 2021 and ending June 30, 2022. The total rent of \$1.00 be made on July 1, 2021.
8. **Approve** Agreement between Board of County Commissioners and the City of Oklahoma City, Project No. PJ-CL-0064, Reconstruction of S. Santa Fe Avenue from SW 164th Street to Indian Hills Road.
9. **(This Item was moved to the end of the Consent Docket.)**
10. **Approve** Standard Service Contract between Cleveland County District Attorney and Lexis Nexis for renewal of subscription for monthly legal research for Attorneys. The monthly rate is \$844.75 effective until May 31, *2021.
(Clerk's Note: May 31, 2021 is corrected to *May 31, 2022.)
11. **Rescind** award for the following items from AEG on Bid #HWY-1976; Bulk oils, lubricant and antifreeze. All-purpose tractor hydraulic fluid brand: Citgo Transgard J20 C UTH, Product #Transuth-B. Due to price increase, they will not be able to honor bid price per email from AEG Petroleum.

12. **Approve** Agreement between Cleveland County Building Maintenance and P/PM Service, Water Treating Division effective July 1, 2021 through June 30, 2022 in the amount of \$150.00, quarterly.
13. **Approve** Agreement between Cleveland County Building Maintenance and New Season Landscaping for weed control to include 7 applications, 3 pre-emergents, 4 fertilizer and spot treatments effective June 30, 2021 through June 30, 2022 in the amount of \$2,275.00.
14. **Approve** Rental Contract between Cleveland County Court Clerk and Underground Vaults & Storage effective July 1, 2021 through June 30, 2022 in the amount of \$3.12 per cubic foot for miscellaneous storage of court records.
15. **Approve** Commercial Services Agreement between the Cleveland County Clerk's Office and Cox Business for July 1, 2021 through June 30, 2022. CBI 25-25 Mbps, x 5 Mbps: and Static IP Address and 4 additional IP addresses, CBI modem at rate of \$123.99 per month.
16. **Declaration of Surplus** and Resolution for Disposal of the following items from Cleveland County Sheriff's Office. These items were junked.
 - a. Kenwood 800mhz Nexedge digital radios – Z443-0001, Z443-0002, Z443-0003, Z443-0004, Z443-0005, Z443-0006, Z443-0007, Z443-0008, Z443-0009, Z443-0010, Z443-0011, Z443-0012, Z443-0013, Z443-0014, Z443-0015, Z443-0016, Z443-0017, Z443-0018, Z443-0019, Z443-0020, Z443-0021, Z443-0022, Z443-0023, Z443-0024, Z443-0025, Z443-0026, Z443-0027, Z443-0028, Z443-0029, Z443-0031, Z443-0032, Z443-0033, Z443-0034, Z443-0035, Z443-0036, Z443-0037, Z443-0038, Z443-0039, Z443-0040, Z443-0041, Z443-0042, Z443-0043, Z443-0044, Z443-0045, Z443-0046, Z443-0047, Z443-0048, Z443-0049, Z443-0050, Z443-0051, Z443-0052, Z443-0053, Z443-0054, Z443-0055, Z443-0056, Z443-0057, Z443-0058, Z443-0059, Z443-0060, Z443-061, Z443-0062, Z443-0063, Z443-0064, Z443-0065, Z443-0066, Z443-0067, Z443-0068, Z443-0069, Z443-0070, Z443-0071, Z443-0072, Z443-0074, Z443-0075, Z443-0076, Z443-0077, Z443-0078, Z443-0079, Z443-0080, Z443-0081, Z443-0082, Z443-0083, Z443-0084, Z443-0085, Z443-0086, Z443-0087, Z443-0088, Z443-0089, Z443-0090, Z443-0091, Z443-0092, Z443-0093, Z443-0094, Z443-0095, Z443-0096, Z443-0097, Z443-0098, Z443-0099, Z443-0100, Z443-0101, Z443-0102, Z443-0103, Z443-0104, Z443-0105, Z443-0106, Z443-0107, Z443-0108, Z443-0109, Z443-0110, Z443-0111
17. **Approve** contract between Cleveland County District #1 and OEC Fiber effective July 1, 2021 through June 30, 2022 in the amount of \$125.00 per month.
18. **Approve** Rental Contract between Cleveland Court Clerk and Underground Vaults & Storage effective July 1, 2021 through June 30, 2022 in the amount of \$26.50 per box of 16mm or 35mm microfilm: \$26.50 per container

(approximately 2,000 microfiche); and \$3.12 per cubic foot of storage are leased for miscellaneous property.

- 19. Approve** Maintenance Agreement between Cleveland County District #1 and Fuelmaster effective July 1, 2021 through June 30, 2022 in the amount of \$2,650.00 covering parts and support labor for all Fuelmaster components, both software and hardware and provides free upgrades, as required.
- 20. Approve** contract between Cleveland County Emergency Management Office and Eureka Water Company effective July 1, 2021 through June 30, 2022 in the amount of \$6.20 per 5 gallon container.
- 21. Approve** contract between Cleveland County Emergency Management Office and Eureka Water Company effective July 1, 2021 through June 30, 2022 in the amount of \$5.49 per 16.9 ounce bottle water, cased.
- 22. Approve** contract renewal between Cleveland County Treasurer and AEC Solutions effective July 1, 2021 through June 30, 2022 in the amount of \$800.00 for maintenance and services pertaining to Jantek Time and Attendance Software Support.
- 23. Approve** the following Cash Fund Appropriations
- | | |
|---------------------------------------|---------------|
| a. Assessor Revolving | \$ 835.00 |
| b. Bridge Capital Improvement | \$ 61.51 |
| c. County Clerk Lien Fee | \$ 13,007.47 |
| d. Co Bridge & Road Improvement | \$ 34,474.46 |
| e. Commissioners Bldg Fund | \$ 65.72 |
| f. Court Clerk Revolving Fund | \$ 9,784.52 |
| g. Cty Clerk Rec Mgmt/Presrv Fee | \$ 63,301.54 |
| h. DA Revolving Fund | \$ 1,453.56 |
| i. District Court Rev Fund | \$ 2,552.80 |
| j. Fairgrounds | \$ 18,817.92 |
| k. Health | \$ 10,592.61 |
| l. Highway | \$ 547,881.45 |
| m. Jail Commissary | \$ 134,814.29 |
| n. Juvenile Drug Court Revolving Fund | \$ 30,366.62 |
| o. Sales Tax | \$ 538,397.36 |
| p. Sheriff Federal Share Revenue | \$ 1.46 |
| q. Sheriff Service Fees | \$ 284,508.12 |
| r. Treasurer Certification Fee | \$ 7,170.00 |
- 24. Approve** contract renewal between Cleveland County Treasurer and Black Mesa Security effective July 1, 2021 through June 30, 2022 in the amount of \$750.00 for maintenance and service on the Insulated Fire Vault Door and Knight TL-30 Safe.
- 25. Resolution of Disposal** of the following items from Cleveland County District #1. These were sold in auction.
- a. V-T Truck Cargo Military Semi Type – D302-249
 - b. Bobcat Skid Steer – D332-20

26. **Rescind** County Bid #COM-1971 from Cavins Construction Group effective May 24, 2021.
27. **Declaration of Surplus** and Resolution for Disposal of the following items from Cleveland County District #1. This item was junked.
 - a. HP 80GB Wireless mouse nylon case laptop – D611-57
28. **Approve** Annual Cylinder Lease Contract between Cleveland County District #3 and James Supplies, LLC effective July 1, 2021 through June 30, 2022 for lease at the rate of \$46.00 per cylinder totaling \$966.00.
29. **Approve** Maintenance Agreement between Cleveland County District #3 and Fuelmaster effective July 1, 2021 through June 30, 2022 in the amount of \$2,650.00 covering parts and support labor for all Fuelmaster components, both software and hardware and provides free upgrades, as required.
30. **Approve** Services Agreement between Cleveland County District #3 and OEC Fiber effective July 1, 2021 through June 30, 2022 in the amount of \$125.00 per month.
31. **Approve** contract between Cleveland County Emergency Management and Xerox effective July 1, 2021 through June 30, 2022 in the amount of \$0.0075 for black and white copies and \$0.04 for colored copies.
32. **Approve** the April 2021 Monthly Reports from Cleveland County Sheriff.
33. **Approve** submission to the US Treasury for Coronavirus State and Local Fiscal Recovery Funds on behalf of Cleveland County Commissioners and accept payment in the amount of \$27,583,195.00.
34. **Approve** submission to the US Treasury for the second Emergency Rental Act Program (ERAP-2) funds on behalf of Cleveland County Commissioners and accept payment in the amount of \$2,032,468.32.
35. **Review, Audit, and Approve or Disallow** Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
36. **Review, Audit, and Approve or Disallow** claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

- 9. Darry Stacy moved, seconded by Harold Haralson, to **table** until a later date the approving of Interlocal Agreement between Board of County Commissioners and Absentee Shawnee Tribe of Oklahoma effective July 1, 2021 through June 30, 2022.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

D. No new business to present at this time.

E. During Commissioners discussion about County Business, Commissioner Cleveland stated that the Sales Tax receipts are doing well and discussed his reappointment by Governor Stitt to the DEQ – Solid Waste Advisory Management Board for another three-year term.

He said that District #1 is participating with the Oklahoma State University – LTAP, (Oklahoma Local Technical Assistance Program). They have an intern from OSU, Gary Gill that will be working with District #1 during the summer as he has done in the past as well.


Commissioner Cleveland updated concerning the American Rescue Act that he has met with Mark Braley and John Roberts and have come up with some bold and broad ideas in putting the funds to use and has invited others to join them in the meetings to share their viewpoints. He stated that ACCO sent out the latest guidelines for the American Rescue Act in defining what is allowed.

F. No comments were made from the Public during this meeting.


G. There being no further business to come before the Board, Harold Haralson moved, seconded by Rod Cleveland, to **adjourn** the meeting at **1:13 P.M.**
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

(Clerk’s Note: The agenda was posted at 10:50 A.M. on May 21st, 2021.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darry Stacy, Chairman

ATTEST:


Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by: 

Deputy County Clerk

