



BOARD OF COUNTY COMMISSIONERS

MINUTES

MONDAY, JUNE 28, 2021

Rod Cleveland led in the Prayer and in the Pledge of Allegiance to the Flag.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 28th day of June 2021, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Linda Atkins, Secretary

Others present were: County Clerk Tammy Belinson, Assistant District Attorney Kristina Bell, Assistant District Attorney Keaton Haney, Sheriff Chris Amason, Alison Vinson, Sarita Scott, Laura Smith, George Mauldin, Joy Hampton, Bryant Rains, Mark Braley, Bryan Jenkins, Jacob McHughes, Melinda Duke, Susan McClelland, Lisa Ward, Brian Wint, Mendy Brandon, Marshall Brittan, Rodger Lalli, Chief Deputy of Detention Julie Tipton, Tracy Mamone, and Duke Senter.

After the reading of the minutes of the **Regular Meeting of June 21, 2021**, and there being no additions or corrections, Harold Haralson moved, seconded by Rod Cleveland, to **approve** the minutes as read.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Susan McClelland, Darry Stacy moved, seconded by Rod Cleveland, to **award** to AEG Petroleum and Pilot Thomas Logistics and where low bidder was not awarded there is an explanation for **Bid #HWY-2000** – Six (6) month non-encumbered contract for bulk oils, lubricants & antifreeze for the County Commissioners. The bid term will be July 22, 2021 through January 21, 2022.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

B. Items of Business:

1. Harold Haralson moved, seconded by Darry Stacy, to **elect** Darry Stacy as Chairman for FY 2021/2022, effective July 1, 2021.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, no.
Motion carried.
2. Darry Stacy moved, seconded by Harold Haralson, to **elect** Harold Haralson as Vice-Chairman for FY 2021/2022, effective July 1, 2021.
The vote was: Darry Stacy, yes; Rod Cleveland, no; Harold Haralson, yes.
Motion carried.
3. Darry Stacy moved, seconded by Harold Haralson, to **award to the low quote of** Travelers – includes Cyber Liability, in the amount of \$ 776,075.00, as submitted from Steve Owens Insurance Group for Cleveland County Property/Liability Insurance for FY 21/22.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

Chairman Stacy said that the following items 4 through 33 are consent items and are routine in nature with the exception of Item No. 11, 27, 28, and 29. Harold Haralson moved, seconded by Rod Cleveland, to approve the Consent Items with exception of those items as listed by Chairman Stacy.

4. **Approve** contract between Cleveland County Health Department and Andrea Nicole Wyatt to provide coordination of services between the NorthHaven Day School and Early Foundations Replication Project in the amount of \$11.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$10,321.60 effective July 1, 2021 through June 30, 2022.
5. **Approve** contract between Cleveland County Election Board and Standley Systems for lease and maintenance of (3) HP Color Laser Jet Managed Flow MFP E87640 printers at \$0.0080 b/w and \$0.0500 colored copies effective July 1, 2021 through June 30, 2022.
6. **Approve** contract between Cleveland County Board of County Commissioners and Affordable Construction Co. for remodel of Cleveland County Sheriff break room in the amount of \$19,835.00 effective June 28, 2021 until all material has been rendered and completed to satisfaction of all parties.
7. **Approve** contract between Cleveland County Board of County Commissioners and Scissortail Roofing & Construction for Sheriff's Office bathroom remodel in the amount of \$20,623.60 effective June 28, 2021 until such time services have been rendered and completed to satisfaction of all parties.
8. **Approve** payment to Crowe & Dunlevy of invoice #711946 in the amount of \$332.00 for miscellaneous labor & employment consultations.

9. **Approve** payment to Crowe & Dunlevy of invoice #711948 in the amount of \$6,059.00 for the Travis C. Shroyer v. Cleveland County Sheriff
10. **Establish** Court Clerk Preservation Fund 606 with new account 606161-50000, Court Clerk Cash Voucher account. Marilyn Williams and Debra Stevenson as Requisitioning Officers and Carries Welles and Kathiren Peterson as Receiving Officers.
11. **(Moved to the end of the consent docket for separate action.)**
12. **Approve** contract between Cleveland County Justice Center and OEC Fiber for service at 2550 W. Franklin Street, Norman Oklahoma in the amount of \$100.00 per month effective July 1, 2021 through June 30, 2022.
13. **Approve** contract between Board of County Commissioners and Johnson Controls for purchase and installation of one controller and card readers for new lobbies in Cleveland County Courthouse in the amount of \$21,557.00 effective June 28, 2021 until all material has been rendered and completed to satisfaction of all parties.
14. **Approve** Declaration of Surplus of the following items from the Cleveland County Treasurer's Office:
 - a. Konica Minolta Bizhub C360 Printer – C213-105, C213-108, C213-117, C213-118, C213-123, C213-127, C213-130, C213-138
 - b. Wardrobe Cabinet – C109-11
15. **Approve** Declaration of Surplus and Resolution for Disposal of the following items from the IT Department. These items were junked.
 - a. APC Smart UPS X1500 Tower – K611-08, K611-10
16. **Approve** the following Cash Fund Appropriations Lapsed Balances from FY 19/20 to FY 20/21.

a. Maintenance & Operations	\$ 73,413.88
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17. **Approve** Sales Tax Agreement between Cleveland County Board of County Commissioners and Cleveland County Justice Authority to grant the Justice Authority the power to pledge and assign sales tax revenues through June 30, 2022.
18. **Approve** service contract between Cleveland County Sheriff's Office and DIGI effective July 1, 2021 through June 30, 2022 in the amount of \$24,000.00 for services at the following locations:
 - a. 2550 W. Franklin Road
 - b. 200 S. Peters Ave
 - c. 111 N. Peters Ave
19. **Approve** contract between Cleveland County Sheriff's Office and TransUnion for TLOxp Online-Non-batch LE Flat Rate TRADS Services effective July 1, 2021 through June 30, 2022 in the amount of \$160.00 monthly.

- 20. Approve** Resolution for Disposal of a Polaris 4-wheeler, B359-0013 from the Sheriff's Office. This item was sold.
- 21. Approve** service agreement between Cleveland County Treasurer and Autoagent for real estate tax processing cloud-based software effective July 1, 2021 through June 30, 2022.
- 22. Approve** service contract between Cleveland County Election Board and Summit Technology Affiliates for maintenance of (3) three Station Expert/Auto FDR effective July 1, 2021 through June 30, 2022 in the amount of \$1,920.00 per year.
- 23. Approve** service contract between Cleveland County Election Board and Summit Technology Affiliates for annual maintenance of Neopost Omaton 410 Envelopener effective July 1, 2021 through June 30, 2022 in the amount of \$1,392.00 per year.
- 24. Approve** Resolution for Disposal of the following equipment from Cleveland County District #1. These items have been sold.
 - a. DVR Recorder – D298-1
 - b. Samsung PTZ Camera – D298-2, D298-3, D298-4
 - c. Samsung Camera - D298-5, D298-6, D298-7, D298-8, D298-9, D298-10, D298-11, D298-12
 - d. Welder 255 with 15' gun – D403-13
- 25. Approve** Sheriff Service Fee/Unrestricted Special Revenue Payroll Account (116500 51000) Lapse forward \$142.96 to FY2021 due to cancelled check from FY2016.
- 26. Approve** Highway District 1 Payroll Account (110910 51000) Lapse forward \$20.55 to FY2021 due to cancelled check from FY2016.
- 27. (Moved to the end of the consent docket for separate action.)**
- 28. (Moved to the end of the consent docket for separate action.)**
- 29. (Moved to the end of the consent docket for separate action.)**
- 30. Approve** Highway District 2 M&O Account (110920 54000) Lapse forward \$150.00 to FY2021 due to cancelled check from FY2019.
- 31. Request** for assistance from Cleveland County Health Department for The Well.
- 32. Review, Audit, and Approve or Disallow** Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

33. Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET

Upon the recommendation of Sheriff Chris Amason, Darry Stacy moved, seconded by Harold Haralson, to **approve as amended**, from the amount of \$88,311.66 to \$74,834.00 monthly as follows:

Item No. 11 - Contract between Cleveland County Sheriff's Office and Turn Key Health Clinics, LLC for medical staffing and administration at the F. Dewayne Beggs Detention Center effective July 1, 2021 through June 30, 2022, in the amount of **\$74,834.00** monthly.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Darry Stacy moved, seconded by Harold Haralson, to **strike** the following items from the **consent docket**:

Item No. 27 - Approve County Clerk Lien Fee Payroll Account (119170 51000) Lapse forward **\$680.57** to FY2021 due to cancelled check from FY2018;

Item No. 28 - Approve Health Dept. M&O Account (105265 54000) Lapse forward **\$165.00** to FY2021 due to cancelled check from FY2018; and

Item No. 29 - Approve Health Dept. Travel Account (105265 53000) Lapse forward **\$45.00** to FY2021 due to cancelled check from FY2018.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

C. No new business to discuss at this time.

D. No Commissioner's discussions about County Business during this meeting.

E. No Public Comments were made at this time.

F. At 1:07 P.M., Harold Haralson moved, seconded by Darry Stacy, to go into Executive Session for the purpose of discussing the following: Pursuant to 25 O.S. 307 B.1 Discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation for the position of Facilities Manager.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

- G. At 1:16 P.M., Harold Haralson moved, seconded by Rod Cleveland, to **reconvene from Executive Session.**

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Harold Haralson moved, seconded by Darry Stacy, that the County create the position of Facilities Manager and that the Human Resources Department advertise for this position at a salary range from \$65,000.00 to \$85,000.00 based on experience and other factors as determined.

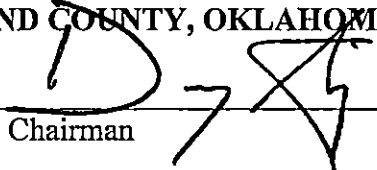
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

- H. There being no further business to come before the Board for discussion, Harold Haralson moved, seconded by Rod Cleveland, that the meeting is **adjourned** at 1:17 P.M.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

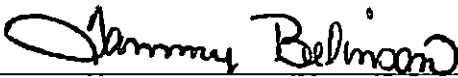
(Clerk's Note: The agenda was posted on the 25th day of June 2021 at 12:47 P.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darry Stacy, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by: 

Deputy County Clerk

