



## BOARD OF COUNTY COMMISSIONERS

### MINUTES

THURSDAY, JULY 1, 2021

**John Roberts led in the Prayer and in the Pledge of Allegiance to the Flag.**

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 1st day of July 2021, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman  
District #3 Foreman Richie Fink represented Harold Haralson, Vice-Chairman  
Rod Cleveland, Member  
Linda Atkins, Secretary

**Others present were:** County Clerk Tammy Belinson, Assistant District Attorney Jim Robertson, Sheriff Chris Amason, Alison Vinson, George Mauldin, Joy Hampton, Bryant Rains, Bryan Jenkins, Lisa Ward, Brian Wint, Marshall Brittan, Tracy Mamone, Jon Foti, Cynthia Rogers, Melissa Nies, Denise Ellison, John Roberts, and Mendy Wood.

After the reading of the minutes of the **Regular Meeting of June 28, 2021**, and there being no additions or corrections, Rod Cleveland moved, seconded by Darry Stacy, to **approve** the minutes as read.

The vote was: Darry Stacy, yes; Richie Fink, yes; Rod Cleveland, yes.  
Motion carried.

#### **A. Items of Business:**

1. Darry Stacy moved, seconded by Rod Cleveland, to **appoint** Commissioner Rod Cleveland to the Central Oklahoma Workforce Innovation Board of Chief Elected Officials.

The vote was: Darry Stacy, yes; Richie Fink, yes; Rod Cleveland, yes.  
Motion carried.

Chairman Stacy said that the following items 2 through 28 are Consent Items and are routine in nature: Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Consent Docket.

2. **Approve Resolution on Various Contracts requiring re-authorization, continuance or renewal for the Fiscal Year beginning July 1, 2021.**

3. **Approve List of Requisitioning Officers and Receiving Officers in workflow for the Fiscal Year beginning July 1, 2021.**
4. **Approve Resolution to Reimburse the Officials or Department Heads for services of Public Employees or other purposes from various entities per Title 62, O.S. § 335. Said Resolution to begin July 1, 2021 through June 30, 2022.**
5. **Approve Resolution designating County Depository Banks for Fiscal Year 2021/2022.**
6. **Request for Approval for the Cleveland County Investment Policy for Fiscal Year 2021-2022.**
7. **Approve the following Cash Fund Appropriations Lapsed Balances from FY 20/21 to FY 21/22.**

a. Comm. Fairground Capital Improvement	\$ 500,000.00
b. Election Board COVID Relief	\$ 21.38
c. Highway Fund	\$ 5,573,507.24
d. Comm Emergency Rental Assistance	\$ 4,000,000.00
e. Treasurer Certification Fee	\$ 614,949.61
f. County Clerk Preservation Fee	\$ 491,000.00
g. Sheriff Service Fee	\$ 2,781,313.40
h. Sheriff Grants	\$ 27,386.64
i. Sheriff Federal Share Revenue	\$ 12,728.02
j. County Clerk Lien Fee	\$ 299,962.65
k. Assessor Revolving	\$ 15,026.21
l. Juvenile Drug Court Revolving Fund	\$ 71,584.19
m. Local Emergency Planning	\$ 19,465.40
n. Fairgrounds Revolving	\$ 730,001.60
o. Co Bridge and Road Improvements Fund	\$ 2,200,000.00
p. Jail Commissary	\$ 100,000.00
q. Wellness Program	\$ 400.00
r. DA Revolving	\$ 9,902.87
s. Sheriff Special Revenue	\$ 30,000.00
t. Public Safety Sales Tax	\$ 45,207.90
u. Bridge Capital Improvement	\$ 215,026.53
v. Court Clerk Revolving Fund	\$ 110,000.00
w. District Court Revolving	\$ 30,988.14
x. Drug Court Contribution/Donation	\$ 35,377.58
y. Commissioners Bldg. Fund	\$ 571,171.77
8. **Approve for reporting and auditing purposes, the General Government Capital Improvement Account (201124-50000) will now be back under the General Fund as 100201-50000.**

**9. Approve** the following transfers:

- a. From Commissioner Personal Services 100120-51000, \$95,000.00 to The Well Personal Services 100285-51000.
- b. From General Government Maintenance and Operations 100124-54000, \$357,598.40 to District Attorney 100165-54000.
- c. From County Clerk Preservation Capital Outlay 115170-55000, \$350,000.00, to County Clerk Preservation M&O 115170-55000

**10. Approve** the following Cash Fund Appropriations:

a. ERA2 Grant	\$ 2,032,468.32
b. American Rescue Plan	\$ 27,583,195.00
c. Assessor Revolving	\$ 72.00
d. Bridge Capital Improvement	\$ 20.22
e. Co Bridge & Road Improvement	\$ 53,277.71
f. Court Clerk Revolving Fund	\$ 10,254.91
g. Cty Clerk Rec Mgmt/Presrv Fee	\$ 63,430.00
h. DA Revolving Fund	\$ 747.97
i. District Court Rev Fund	\$ 5,105.60
j. Drug Court Contrbtion/Donation	\$ 554.52
k. Fairgrounds	\$ 26,841.60
l. Health	\$ 7,566.50
m. Highway	\$ 527,093.99
n. Jail Commissary	\$ 48,750.91
o. Juvenile Drug Court Revolving Fund	\$ 5,682.91
p. Local Emergency Planning	\$ 1,000.00
q. Sales Tax	\$ 512,943.61
r. Sheriff Service Fees	\$ 293,415.12
s. Treasurer Certification Fee	\$ 7,750.00

**11. Approve** Declaration of Surplus and Resolution for Disposal of the following item from Cleveland County Sheriff's Office.

- a. Bizhub C360 Copier/Printer/Scanner – B219-0675

**12. Approve** Resolution for Disposal of the following items from Cleveland County Sheriff's Office.

- a. 2010 Ford Crown Victoria Police Interceptor – B331-0195
- b. 2010 Ford F-150 Crew Cab Pickup – B331-0185
- c. 2010 Ford F-150 Pickup Truck – B301-0020
- d. 2013 Ford Police Interceptor/Taurus – B331-0217

**13. Approval** of the Inventory Equipment list for Cleveland County Building Maintenance as the official list to be filed with the Cleveland County Clerk.**14. Receive** tort claim of David Hurder.**15. Approve** services agreement between Guard Tronic, Inc. and Cleveland County District 3 for central station and fire alarm monitoring services effective July 1, 2021 through June 30, 2022 in the amount of \$70.00 per month.

16. **Approve** maintenance agreement between Standley Systems LLC and Cleveland County Sheriff's Office effective July 1, 2021 through June 30, 2022 in the amount of \$0.0090 for b/w copies.
17. **Approve** amended service agreement between Cleveland County Health Department and Absolute Data Shredding for document destruction services for the Norman and Moore offices. The charge for Norman and Moore is \$18.75 per secure consoles (8 total) and \$40.00 per secure poly cart (3 total), for a total of \$270.00 every 4 weeks. Special purges – quote upon request. Service will be every four weeks for Norman and Moore. This agreement is effective July 1, 2021 through June 30, 2022.
18. **Approve** equipment rental agreement between Cleveland County Sheriff's Office and Standley Systems for rental of (1) Savin IM C4500 copier, \$0.0080 for b/w and \$0.0450 for colored copies in the monthly base payment amount of \$119.39 effective July 1, 2021 through June 30, 2022.
19. **Approve** residual balance transfer from Account 210 55000 to the following funds:
  - a. 110910 54000 in the amount of \$53,770.18
  - b. 110920 54000 in the amount of \$73,127.45
  - c. 110930 54000 in the amount of \$88,183.10
20. **Declaration of Surplus** of a Window Air Conditioner Unit 230V, D208-10 from Cleveland County District #3.
21. **Approve** renaming District Court Revolving Fund, Fund 602, to be renamed the Stop VAWA Fund.
22. **Approve** establishment of Fund 607 – Child Abuse Prevention Fund and new account within the fund 607611-54000, Child Abuse Prevention M&O.
23. **Approve** transfer \$15,671.54 from 602611 – (old) Child Abuse Prevention M&O to 607611-54000 (new) Child Abuse Prevention M&O.
24. **Approve** residual balance transfer from account 118574 to account 116507 in the amount of \$12,728.02.
25. **Approve** residual balance transfer from account 905120 55000 to account 100201 55000 in the amount of \$571,171.77.
26. **Accept** notice the Cleveland County Treasurer will be changing to the Chart of Accounts and the Standard Operating Procedures for Oklahoma Counties starting July 1, 2021.
27. **Review, Audit, and Approve or Disallow** Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

**28. Review, Audit, and Approve or Disallow** claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Darry Stacy, yes; Richie Fink, yes; Rod Cleveland, yes.  
Motion carried.

**END OF CONSENT DOCKET**

**B. No new business to discuss at this time.**

**C.** During **Commissioner's** discussions about County Business, Rod Cleveland reported on a phone conversation with Melissa Houston on the receipt of official guidelines for the Emergency Assistance Program. Also, discussion was had on the legal aid issue to fund one other legal aid attorney to help with the docket.

Commissioner Cleveland discussed the NACo Webinar about submission of a report due in August to the Treasurer's Department.

He said that the Employees Benefits Committee met earlier at 9:00 a.m. to discuss expanding the membership to encompass all the elected officials and/or designees to review employee benefits and make recommendations to the Board of County Commissioners. The number of committee members would increase from four to six if approved. Commissioner Cleveland said that the numbers increased from 5 to 58 in 2021, to take advantage of the high deductible plan.

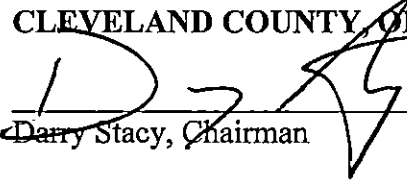
**D.** Cynthia Rogers' **public comment** was to encourage a broad community discussion and engagement about the COVID-19 relief money and how it is best used to help those affected by the pandemic; and, secondly, the City of Norman has taken over the bus transit system and is working for a regional transit system which will go through the Depot across the street from the County Office Building. She is hopeful that the County will take an active role in collaborating in helping to create a multi-mobile transit station.

**E.** There being no further business to come before the Board for discussion, Rod Cleveland moved, seconded by Richie Fink, that the meeting is **adjourned** at 1:10 P.M.


The vote was: Darry Stacy, yes; Richie Fink, yes; Rod Cleveland, yes.  
Motion carried.

**(Clerk's Note: The agenda was posted on the 30<sup>th</sup> day of June 2021 at 10:16 A.M.)**

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Darryl Stacy, Chairman

ATTEST:

  
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Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by:   
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Deputy County Clerk

