



## BOARD OF COUNTY COMMISSIONERS

### MINUTES

MONDAY, AUGUST 16, 2021

**Jacob McHughes led in the Prayer and in the Pledge of Allegiance to the Flag.**

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 16th day of August 2021, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Darry Stacy, Chairman  
Harold Haralson, Vice-Chairman  
Rod Cleveland, Member  
Linda Atkins, Secretary

**Others present were:** Alison Vinson, Bryant Rains, Brady Neal, Brian Wint, Bryan Jenkins, Brenda Hill, Marshall Britton, George Mauldin, Duke Senter, Tracy Mamone, Assistant District Attorney Jim Robertson, Joy Hampton, Mendy Wood, Chief Deputy of Detention Julie Tipton, Carm Harvey, Lisa Ward, Laura Smith, Sheriff Chris Amason, Susan McClelland, Melissa Nies, Jacob McHughes, Jon Foti, Jody Hartwig, Mendi Brandon, and John Roberts.

After the reading of the minutes of the **Regular Meeting of August 9, 2021**, and there being no additions or corrections, Harold Haralson moved, seconded by Darry Stacy, to **approve** the minutes as read.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, abstain.  
Motion carried.

#### **A. Bid Openings:**

1. Susan McClelland publicly opened and named each bidder. Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following bids for **Bid #PA-2008 – One-Year (1) Non-encumbered contract** for office supplies, furniture and equipment for Cleveland County. The bid term will be from August 31, 2021 through August 30, 2022 with the option to renew up to two (2) more consecutive years.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.  
Motion carried.

<b>CLEVELAND COUNTY BID SUMMARY</b>
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	Admiral Express	Sundance Office Supply Inc.
BID: #PA-2008		
DEPT: Purchasing		
DATE OPENED: 8-16-21	1	2
<b>List of Individual Items</b>		<b>Awarded To:</b>
One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment. The bid term will be from August 31, 2021 through August 30, 2022, with the option to renew up to two (2) more consecutive years.		Tabled on 8/16/21
Cost Plus Percentage Rate:		
1st Year:		
2nd Year:		
3rd Year:		
Optional Purchase Percentage Rate:		
1st Year:		
2nd Year:		
3rd Year:		
Company provide on-line ordering:		
Exceptions:		
Contact Person:	Marnie Knight	Hillary Batterson
Title:	Account Representative	Account Representative
Address:	1823 N Yellowwood Ave. Broken Arrow, OK 74012	1907 N. Yellowwood Ave. Broken Arrow, OK 74012
Telephone Number:	918-249-4033	405-285-0906
Fax Number:	918-249-4033	918-252-4110
Email:	<a href="mailto:marnie@admiralexpress.com">marnie@admiralexpress.com</a>	<a href="mailto:hbatterson@sundanceoffice.com">hbatterson@sundanceoffice.com</a>
NON-COLLUSION AFFIDAVIT:	YES	YES

**B. Old Business:**

1. Upon the recommendation of Susan McClelland, Darry Stacy moved, seconded by Harold Haralson, to **reject** all bids for **Bid #SHE-2003** – One Year (1) Non-encumbered contract for lawn care services for the Cleveland County Detention Center. The bid term will be from bid award date through one (1) year, with the option to renew two (2) additional years. The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes. Motion carried.

2. Upon the recommendation of Susan McClelland, Darry Stacy moved, seconded by Rod Cleveland, to **award as per bid summary** to Direct Discount Tires and Southern Tire Mart LLC, and where low bid was not awarded there is an explanation for **Bid #HWY-2004** – Six month (6) non-encumbered contract for Tires and Tubes. The bid term will be from September 5, 2021 through March 4, 2022.  
The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.  
Motion carried.
3. Upon the recommendation of Susan McClelland, Darry Stacy moved, seconded by Harold Haralson, to **award as per bid summary** to multiple vendors and where low bid was not awarded there is an explanation for **Bid #HWY-2007** – Six month (6) non-encumbered contract for road oils, emulsions and sealants for the County Commissioners. The bid term will be from September 7, 2021 through March 6, 2022.  
The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.  
Motion carried.

### C. Items of Business:

Chairman Darry Stacy said that the following item numbers, 01 through 16 are **Consent Items** and are routine in nature with the exception of Items 1, 7 & 8: Rod Cleveland moved, seconded by Harold Haralson, to **approve** the consent items:

1. (Moved to the end of the consent docket.)
2. **Approve** the July 2021 Monthly Reports of the following Officers:
  - a. Bryant Rains, County Election Board Secretary
  - b. Tammy Belinson, County Clerk
  - c. Jim Reynolds, County Treasurer
  - d. Douglas Warr, County Assessor
  - e. Marilyn Williams, Court Clerk
  - f. Chris Amason, County Sheriff
  - g. Jackie Kanak, Health Department
3. **Approve** agreement between Cleveland County Sheriff's Operations and Pest Arrest effective August 3, 2021 through August 2, 2022 in the amount of \$900.00 annually.
4. **Approve** standard contract between Cleveland County Court Clerk and ImageNet Consulting, LLC for rental fees of an Imaging Machine: Canon IR Adv 6255pcl Printer Kit/PS Printer Kit/MEM/SFIN Serial # NMU17211 effective July 1, 2021 through June 30, 2022 in the amount of \$277.91 per month.

5. **Approve** standard contract between Cleveland County Court Clerk and ImageNet Consulting, LLC for maintenance/services of the Imaging Machine: Canon IR ADV 6255: PCL & PS Print/MEM/SFIN (NMU17211) effective July 1, 2021 through June 30, 2022 in the amount of \$65.00 per month, including 10,000 base; \$0.0065 per page over 10,000 base.
6. **Approve** amended Software License and Services Agreement dated May 7, 2021 between Cleveland County Sheriff's Office and N. Harris Computer Corporation.
7. **(Moved to the end of the Consent Docket.)**
8. **(Moved to the end of the Consent Docket.)**
9. **Approve** correction of previously submitted contract between Bottleless Water Solutions LLC/Artesian Water and Cleveland County Health Department. The Cleveland County Health Department agrees to pay \$177.00 per month/\$59.00 per unit, to Bottleless Water Solutions LLC/Artesian Water for 2 units at the Norman office and 1 at the Moore office effective July 1, 2021 through June 30, 2022.
10. **Approve** renewal contract between Cleveland County Court Clerk and ImageNet Consulting, LLC for maintenance/services on Imaging Machine: Canon IR Adv DX 6755III PCL fond Set-A-1, Staple Finisher Y-1, Super G3 fax board AS2 effective July 1, 2021 through June 30, 2022 in the amount of \$65.00 per month with \$0.0068 per page over 10K base.
11. **Approve** renewal contract between Cleveland County Court Clerk and ImageNet Consulting, LLC for rental fees of an Imaging Machine: Canon IRAdv DX 6755III PCL fond Set-A-1, Staple Finisher Y-1, Super G3 fax board AS2 effective July 1, 2021 through June 30, 2022 in the amount of \$152.12 per month.
12. **Approve** service agreement between Cleveland County Sheriff's Office and Network Communications International Corp (NCIC) for inmate telephone services, video visitation services and inmate tablet system effective July 1, 2021 and June 30, 2022, rates specified in contract.
13. **Approve** erroneously transferred funds from account 110930-53000 FY 21-22 to account 110930-53000 FY 20-21 in the amount of \$291.37.
14. **Approve** payment of invoice # 479423 dated August 11, 2021 to Pierce Couch Hendrickson in the amount of \$765.00.
15. **Review, Audit, and Approve or Disallow** Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
16. **Review, Audit, and Approve or Disallow** claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report

will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.  
Motion carried.

END OF CONSENT DOCKET!

1. **Darry Stacy moved, seconded by Rod Cleveland, to accept** the following Cash Fund Appropriation for Little Axe Public Schools:

a. Insurance Proceeds – Alternative Service Concepts \$61,515.28

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.  
Motion carried.

Clerk's Note: **The word "Approve" is replaced with "Accept"**

7. Darry Stacy moved, seconded by Harold Haralson, to **approve** to establish the "Rental of County Property" Fund (Fund 106).

Discussion was had by Commissioner Cleveland concerning the chart of account to be deposited with the same Federal ID tax number as the County and suggested that the property be transferred to an authority since there is rent being collected.

Commissioner Stacy said that is something for a Public Authorities' assembly to discuss in the future, but for now it is a county property.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.  
Motion carried.

8. Following discussion, Harold Haralson moved, seconded by Darry Stacy, to **approve** to establish Org Code 106120 – Commissioners Property Rental with M&O (54000) Account.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.  
Motion carried.

**D. No new business** came before the Board for discussion at this time.

**E. During Commissioners** discussions about **County Business**, Commissioner Rod Cleveland thanked everyone for the prayers and concern for his wife, Christine, who is recovering from COVID. He announced his appointment to the International Economic Development Task Force for election caucus in the Community Economic Development Steering Committee from Larry Johnson, the new president of NACo. Commissioner Haralson said that he was appointed to the Veterans Affairs Committee and was very happy to receive that and thanked Commissioner Stacy for his assistance.

Commissioner Stacy said that he appreciates the board members for their service on NACo.

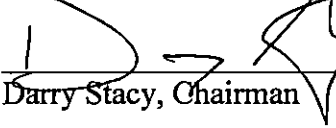
**F. No comments from the public** were made during this meeting.

G. There being no further business to come before the Board for discussion, Harold Haralson moved, seconded by Rod Cleveland, that the meeting is adjourned at 1:10 P.M.


The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.  
Motion carried.

(Clerk's Note: The agenda was posted on the 13th<sup>th</sup> day of August 2021 at 9:32 P.M.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Darry Stacy, Chairman

**ATTEST:**

  
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Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by:   
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Deputy County Clerk

